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STATE UNIVERSITY BULLETIN

THE CHART

TUDENT HANDBOOK 1969-1971

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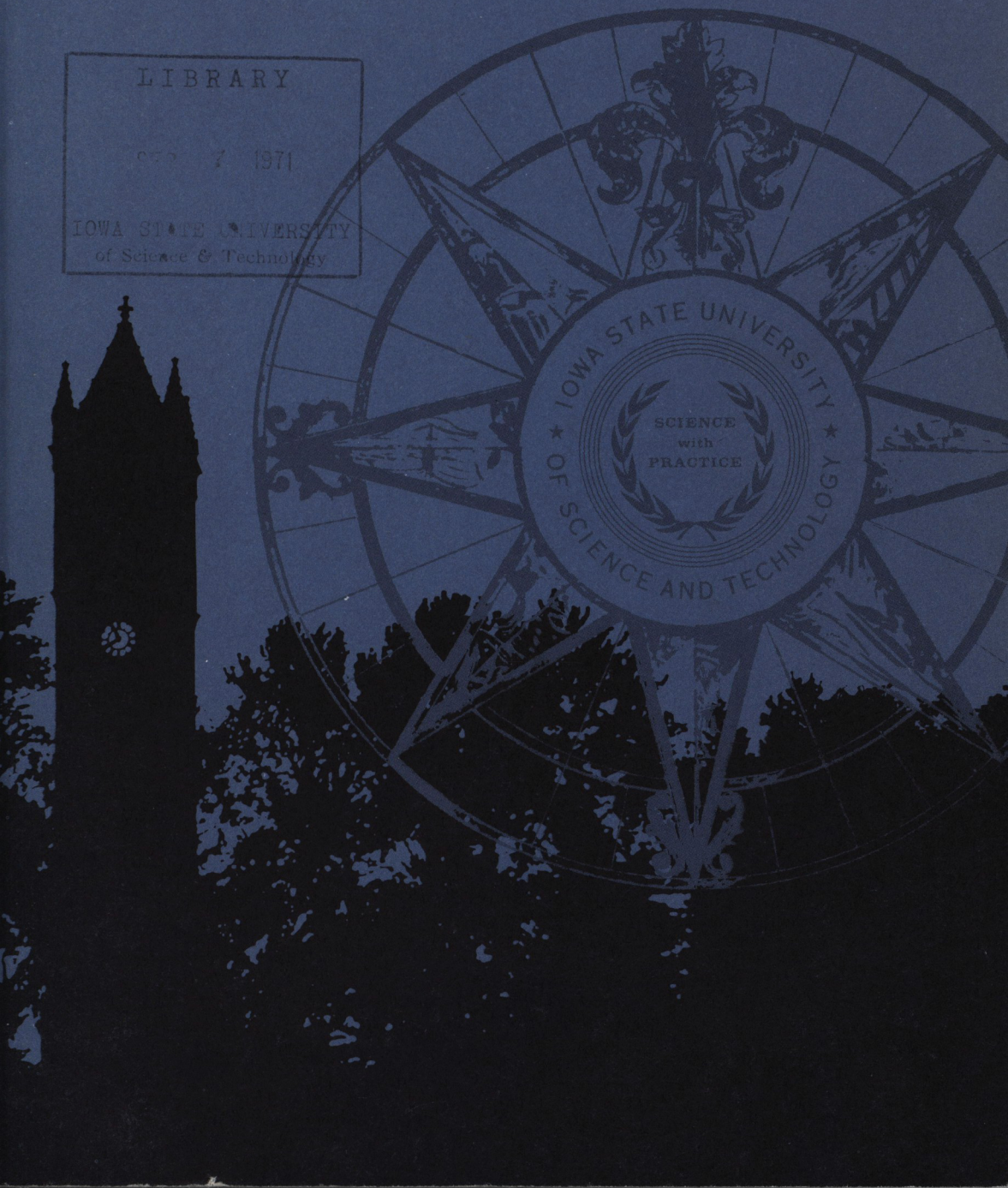
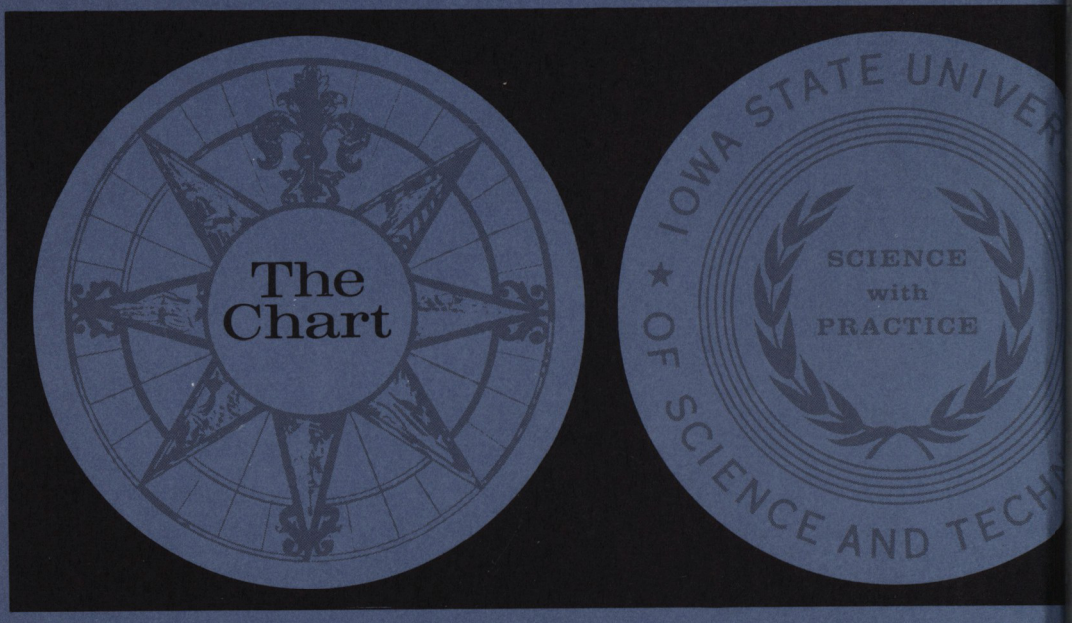
IOWA STATE UNIVERSITY
of Science & Technology



IOWA STATE UNIVERSITY BULLETIN

Vol. LXVIII, No. 1 Ames, Iowa June 4, 1969

Published semimonthly by Iowa State University of Science and Technology, Ames, Iowa 50010. Second-class postage paid at Ames, Iowa.





The Chart is designed to give you, who are new students at Iowa State, an understanding of the university community you are entering, and to assist you in becoming fully a part of the life and work of Iowa State University.

We are hopeful that you will obtain at Iowa State an education of high excellence. We are also hopeful that it will be a broad-gauged education which not only trains you for a profession, but also equips you to live a culturally satisfying and a socially useful life in a world of technological, economic and social change. One of the century-old traditions of Iowa State has been its willingness to adjust and develop its educational programs to meet the changing needs of a changing society. Therefore, today Iowa State stands as a broad-based university with an orientation around science and technology. Today a young man or woman entering Iowa State has some 60 curricula from which to choose a major program.

Another important tradition of Iowa State has been its standards of high excellence, standards which over the years both staff and students have been proud to maintain. Thus Iowa State, as an educational institution, has a national reputation for the excellence of its teaching and research programs and for the high capacity of its graduates.

Along with Iowa State's commitment to excellence, has also gone a tradition of its faculty and its administration's staying close to students. It is a feeling not only for the need of staying close to the student as an individual, of attempting to understand his personal problems, of counseling with him, and assisting him to solve them; it is also a belief in the need for staff and administration to stay close to students as a whole, and to understand the problems, aspirations and desires of the student body.

It is our hope that you will make your years at Iowa State full and productive ones, using and enjoying the cultural, aesthetic and intellectual opportunities which Iowa State extends to you.

Robert Parks

President



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Robert Parks

President



THE CAMPUS COMMUNITY

PURPOSES
SCOPE
BOARD OF REGENTS
ADMINISTRATIVE BOARD
STUDENT GOVERNMENT
HISTORY
TRADITIONS

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Student Housing. . .Living and Learning ..11

The Campus and its Services.....16

Code of the Student Community 21

Events, Activities, and Organizations.....51

The Chart has been written that you may know what Iowa St is, what it offers you, and wh your responsibilities are. All s dents must abide by the ru of the University contained in Each student should also have copy of the General Catalog Iowa State University. The Cata contains information about cours and curricula in the various c leges, degree requirements, fe and other basic information of terest to the student. Copies the Catalog may be obtained fr the Office of the Registrar, Roo 107, Beardshear Hall.

PURPOSES OF THE UNIVERSITY

Iowa State University is a broad-based, land-grant university engaged in residential instruction, research and extension.

The fundamental purpose of Iowa State University is to help its students acquire the skills, abilities, attitudes, and knowledge that will prepare them for complete living in a modern democratic society. The University assumes that it is possible and desirable through planned educational experiences to develop the vocational, personal, and social-civic characteristics and abilities of its students. It is toward the realization of this purpose that the University provides for its students its various services and activities.

In order to define this purpose of the University, four main divisions of objectives are used: vocational competence, personal development, social and civic responsibilities and human relationships. These objectives are stated in terms of the endpoint of the student's program; that is, the kind of individual that he should be upon graduation.

SCOPE OF THE UNIVERSITY

At its January 1967 meeting the State Board of Regents approved a statement which sets forth in general terms the scope of activities of Iowa State University. This statement, which replaced a former statement approved by the Board in May 1961 is as follows:

> Iowa State University of Science and Technology at Ames is recognized as a broad-based university with an orientation around science and technology which has sufficient scope and depth in its undergraduate and graduate instruction, its research, and its extension and public service functions to enable it to continue to be a distinguished land-grant university. In addition to its graduate and undergraduate work in the physical, biological and social sciences, it will maintain strong undergraduate programs in the liberal arts, and will offer such master's and Ph.D. programs in this area as are justified to meet the needs of the state and to maintain the over-all strength and desirable balance of the university as a whole. Although a majority of the degrees offered will continue to be bachelor of science and master of science degrees, the degrees offered in those major programs which are more closely related to the arts than to the sciences may be designated as bachelor of arts or master of arts degrees. In its professional programs, principal emphasis will be given to the maintenance of strong programs in the sciences, agriculture, engineering, veterinary medicine, environmental design, education, and home economics, with graduate instruction, research, extension and public service functions in these subject matter areas clearly recognized and generously supported. There will be no major programs in law, library science, human medicine, dentistry, pharmacy, nursing, social work, hospital administration, occupational therapy, physical therapy, speech pathology or hydraulics engineering.



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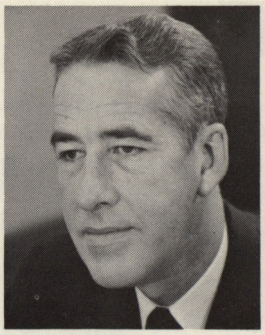
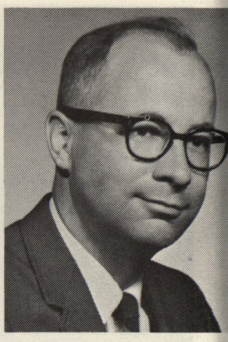


President
Robert Parks, 117
Beardshear, 4-2042



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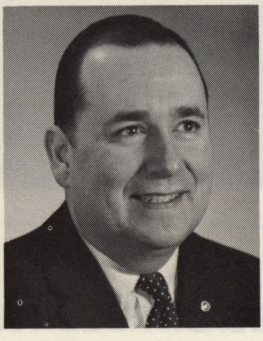
Curtiss, 4-2518



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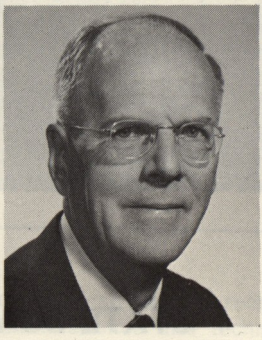
Virgil S. Lagomarcino,
Fisher House, 4-7000



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Marston, 4-2276



Dean of Home Economics
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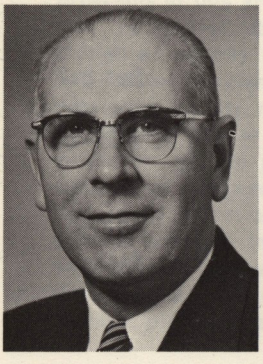
MacKay, 4-5980



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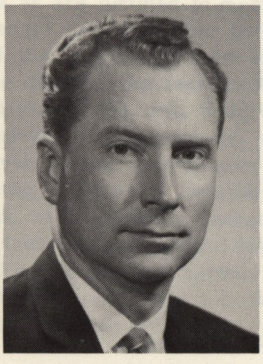
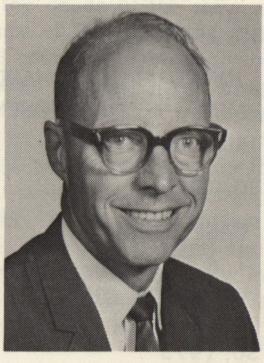


Director of Engineering Research Institute
David R. Boylan, 104
Marston, 4-2336



Director of Institute for Atomic Research
R. S. Hansen, 109
Office and Laboratory,
4-2770



Director of Student Health Service
Gail M. Proffitt, Hospi
4-5801



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Boyd Page, 7
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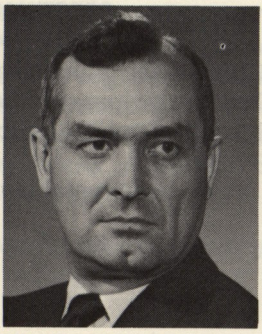
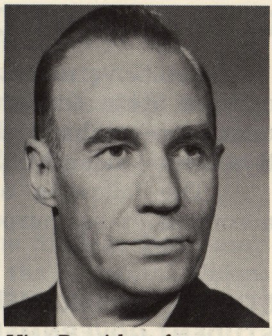


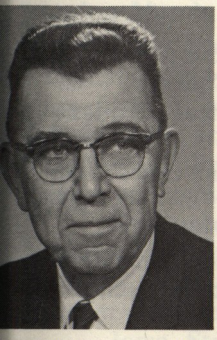
Vice President for Student Affairs
Wilbur L. Layton, 118 Beardshear, 4-4420



Vice President for Business and Finance
Wayne R. Moore, 125 Beardshear, 4-6162



Vice President for Information and Development
Carl Hamilton, 116 Morrill, 4-6136



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almer J. Roy, 12
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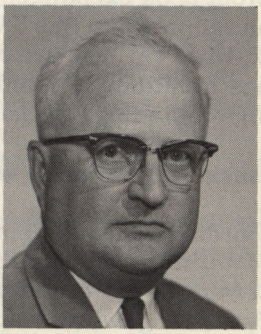
Dean of Veterinary Medicine
Ralph L. Kitchell, 201 Veterinary Administration, 4-1242



Dean of Admissions and Records
Arthur M. Gowan, 110 Beardshear, 4-6976



Dean of Students
C. Arthur Sandeen, Fifth Floor, Memorial Union, 4-1020



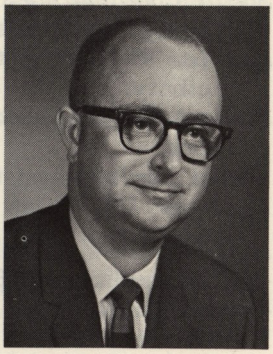
ector of Residence
arles F. Frederiksen,
8 Friley, 4-5636



Associate Director of Agriculture and Home Economics Experiment Station
John P. Mahlstede, 104 Curtiss, 4-4762



Director of Library
Warren B. Kuhn, 103 Library, 4-1442



Director of Physical Plant
William W. Whitman, Central Stores, 4-4211

GOVERNMENT OF THE STUDENT BODY

The Government of the Student Body (GSB) is the student-governing body of Iowa State University. The purposes of GSB are to provide services for students, to coordinate all student activities and to serve as the official representative of the students of Iowa State University.

The following agencies and programs have been established by GSB to accomplish these purposes:

STUDENT GOVERNMENT SENATE
STUDENT GOVERNMENT SUPREME COURT
STUDENT GOVERNMENT CABINET

Activities Advisory Service—supplies and coordinates information on all student activities.

Book Exchange—a nonprofit book exchange.

College Bowl—an intramural program like TV's "G.E. College Bowl."

Committees which work with various areas and people in and around the University: Student-Ames Relations, Committee for International Concern, Committee for Racial Understanding, Legislature Approach Committee, Student-Faculty Committee.

Course-Instructor Evaluation Committee—evaluates instructors and courses for student information.

Elections Committee—coordinates all student elections.

Executive Budgetary Committee—advises the GSB President on budget matters.

Freshman Student Government—an organization designed to orient its members to the procedures of student government.

Orchestra Service—provides booking agent for campus entertainment.

Parents-Weekend Committee—plans fall Parents-Weekend activities.

Selective Service System Information Service—provides draft rules and regulations.

Social Coordinating Committee—coordinates campus events and writes the University events calendar.

Service "I" Award Committee—decides yearly award for outstanding student activity.

Student Traffic-Appeals Court—hears appeals for any non-moving traffic violations.

Travel Service—assists students in planning economical travel to Europe and major U.S. cities and sponsors summer charter flights to Europe and other events such as ski holidays.

In addition GSB coordinates the students that serve on the following University committees:

COUNCILS:

Athletic Council, Council on Instruction, Music Council, Council on Student Affairs, and Safety Council.

STANDING COMMITTEES:

Campus Planning, Commencement, Date of Events, Fraternities and Sororities, Honors Program, Human Relations, Lectures, Library, Manuscript (ISU Press), Orientation, Public Health, Recreation, Scholarship Awards and Prizes, Student Faculty Committee on Student Behavior, Student Loan, Traffic, University Academic Standards, University ROTC, and University Scholarship Awards.

Further information concerning the Government of the Student Body may be obtained by calling 294-1585 or stopping in Room 53 of the Memorial Union.

HISTORY

Iowa was the first state to accept the terms of the Morrill Land-Grant Act. In March 1863, the General Assembly awarded Iowa's grant to the recently chartered institution at Ames. The school opened its doors to a preparatory class in the fall of 1868, and instruction at the college level began the following March. A class of 26 was graduated at the first commencement in 1872.

Iowa State pioneered in the establishment of agricultural curricula, was the first state institution to found a veterinary school, and helped move engineering from a small and narrow profession to its present key position in our industrialized society. The basic sciences were emphasized. Coeducational from its beginning, Iowa State took leadership in domestic economy (later to become home economics).

Graduate study was offered almost as soon as classes began, and the first graduate degree was conferred in 1877. Experimentation and research also started early, first in agriculture and shortly thereafter in home economics, engineering, science and veterinary medicine.

Iowa State shared the conviction with other land-grant institutions that all people should have access to the ideas and knowledge of the campus. By 1870 it was holding educational institutes in various Iowa towns. In 1903 Iowa State set the pattern of county cooperative extension as it is conducted now throughout the United States.

Iowa State's program became that of a university with special teaching responsibility in science and technology, an extension education program throughout the state, and extensive research interests to advance the frontiers of learning.

Since 1959 it has been known as Iowa State University of Science and Technology.

TRADITIONS

● The *tapping* of a group of outstanding student leaders to membership in Cardinal Key and Mortar Board, service honoraries for junior and senior students, takes place during Veishea on the campus green. Members of the honoraries file through the arch of the campanile. The active members of Cardinal Key, wearing flowing scarlet robes, claim the men they have chosen for membership with hearty slaps on the back. Mortar Board's black-robed members place boards on the heads of coeds they have selected. The last man and woman "tapped" are the honoraries' choices for the coming year's presidents.

● A *tree-lighting* ceremony on central campus opens the Christmas holiday season at Iowa State. Students gather at nightfall to sing carols, listen to the President's holiday message, and watch the 65-foot Norway spruce come aglow with hundreds of colored lights.

● The bells of the *Stanton Memorial Carillon* fill the air with music as Prof. Ira Schroeder, carillonneur, plays classical favorites and college and fraternity songs in morning and noon concerts. The carillon was presented to the College in 1899 by Dr. Edgar W. Stanton, in memory of his wife, Margaret McDonald Stanton, first dean of women at the College.

● According to campus lore, a young woman isn't really an Iowa State *coed* until she has been kissed under the campanile while the bells toll midnight.

● *Gold Star Hall,* in the Memorial Union, is a shrine dedicated to the Iowa State men and women who have served or given their lives for our country and its armed forces. Each stained glass window in Gold Star Hall is designed to symbolize one of the basic virtues . . . learning, courage, patriotism, justice, faith, determination, love, obedience, loyalty, integrity, tolerance, and virility. The stained glass windows, the work of Harold Cumming, '18, are placed above the roll call of those who gave their lives for freedom. As a tribute to those who died, hats are removed and there is no smoking in Gold Star Hall.

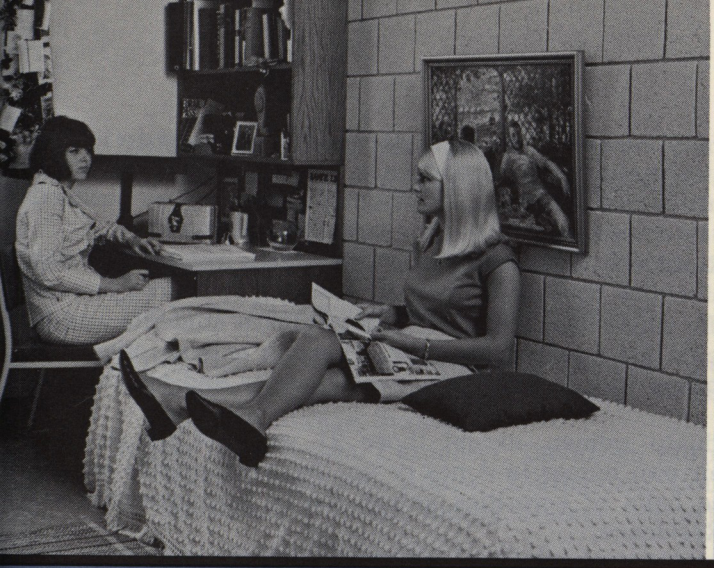
● Tradition rules that anyone who steps upon the bronze signs of the *zodiac* set in the floor at the Gold Star Hall entrance of Memorial Union is doomed to flunk his next exam. Tossing pennies into the creek from the bridge below the Union or into the fountain in front of the building is the only way to counteract the "omen."

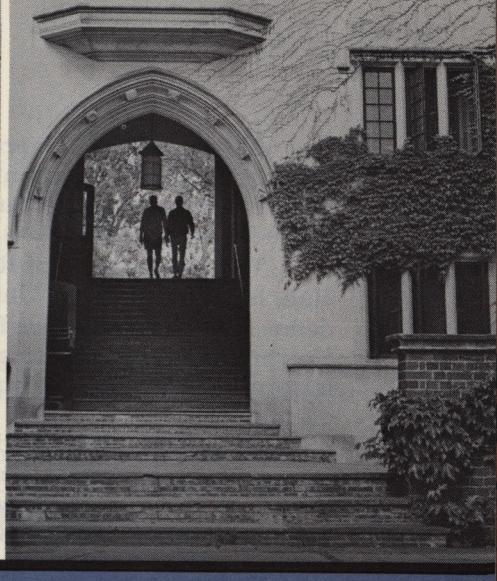
● The President's home is the *Knoll,* a beautiful house set on the hillside just east of the Union, facing the women's residence halls.

● During freshman week, young women are welcomed with *serenades* by the men of Iowa State. When a coed is pinned, her pinmate's residence gives a special serenade for her residence. Serenades celebrate these special occasions but may take place at other times.

● The term *candle passing* stems from the custom of passing a decorated candle to announce a pinning or engagement. Twice around the circle announces a pinning and three times around announces an engagement.

● *Lancelot and Elaine* are the swans gliding on Lake LaVerne.





STUDENT HOUSING...
Living and Learning

RESIDENCE HALLS
FRATERNITIES AND SORORITIES
OFF-CAMPUS HOUSING
MARRIED HOUSING



Although the University reserves the right to require students to live in University housing, currently students may choose to live in University residence halls or apartments, fraternities or sororities, or off-campus housing as outlined in the following paragraphs.

The Department of Residence, with Administrative Offices located in Friley Hall, is responsible for University housing. University housing is offered in residence halls on the campus for single undergraduate and graduate students and in University-owned apartments for married students. Housing is also offered in fraternity and sorority houses and in privately owned homes and apartments off-campus.

All single undergraduate women, except those 21 years of age or over, who are not living in their own homes in Ames or nearby communities are required to live in residence halls or sororities unless special arrangements are made with the Director of Residence.

A list of rules and regulations governing residence living may be found in the section on the Code of the Student Community.

RESIDENCE HALLS

Eleven residence halls on the east side of the campus and three residence halls on the west side of the campus are combined to form two co-educational living complexes. All residents living in these halls are members of their respective associations. The halls are divided into individual houses. Each house organizes its own social and educational programs. The association coordinates the individual house governments.

The "Guide to Residence Hall Living" contains the residence halls living standards, contractual terms, policies and regulations pertaining to all students living in the residence halls. Copies may be obtained from the Department of Residence Administrative Offices, Friley Hall.

WALLACE ROAD COMPLEX

The women's halls and houses in this area are:

Barton Hall—Anders, Tappan
Elm Hall—McGlade, Merchant, Miller, Turner
Freeman Hall—Busse, Vollmer
Linden Hall—Brandt, Devitt, Hoxie, Lawther, Rowe, Sadler, Sullivan
Lyon Hall—Barker, Harwood
Maple Hall—Cranor, Forbes, Friant, Hayden, Knowles, Shilling, Walls, Young
Oak Hall—Durian, Fosmark, King, Sims
Willow Hall—Anderson, Arnquist, Bates, Bishop, Cook, Lancaster, Lommen, Tompkins.

The men's halls and houses in this area are:

Birch Hall—House names to be selected
Roberts Hall—House names to be selected
Welch Hall—House names to be selected.

UNION DRIVE COMPLEX

The women's halls and houses in this area are:

Friley Hall (southwest end)—House names to be selected
Westgate Hall—Fleming, Lowe, Nelson, Tilden.

The men's halls and houses in this area are:

Friley Hall (center and north end)—Bennett, Chamberlain, Converse, Dodds, Godfrey, Kimball, Knapp, Lincoln, Meeker, Niles, Noble, Pearson, Spinney, Stange, Stanton
Helser Hall—Brown, Carpenter, Davidson, Elwood, Firkins, Foster, Fulmer, Haber, Halsted, Jones, Livingston, Louden, MacDonald, Merrill, Mortensen, Norman, Richey, Stalker, Stewart, Woodrow.

STORM STREET COMPLEX

The residents in four residence halls on the south side of the campus are combined to form the Towers Residence Association (TRA). The TRA is composed of 2,360 men divided among 40 houses.

The halls and houses in this area are:

Knapp Hall—Ayres, Bergman, Fuller, MacRae, Maney, Murray, Otopalik, Schmidt, Vance, Wilkinson
Storms Hall—Baker, Boyd, Coover, Griffith, Hanson, Nielsen, Raymond, Sage, Starbuck, Wolf
Wallace Hall—Cassell, Dana, Emerson, Errington, Gilman, Hartman, Lancelot, Lantz, McCowen, Petersen
Wilson Hall—House names to be selected.

BUCHANAN HALL

Buchanan Hall, located across Lincoln Way from the President's home, is a coeducational residence hall for graduate students. This hall currently houses 118 women and 272 men. First priority for residence is given to American and foreign graduate students and foreign undergraduate students.

ALUMNI HALL

Alumni Hall is not under the Department of Residence, but is under University jurisdiction. The University YMCA is responsible for and supervises the student organization in Alumni Hall with officers elected from among its residents. Further information and applications for residence may be obtained from the General Secretary of the YMCA.

FRATERNITIES AND SORORITIES

FRATERNITIES

Thirty-five fraternities maintain independent development programs and integrate their activities through the Interfraternity Council (IFC). The Council

is made up of the presidents of each fraternity plus elected officers. The Dean of Students Office is responsible for the supervision of the fraternities.

The Social fraternities of Iowa State include:

Acacia
Adelante (local)
Alpha Chi Rho
Alpha Gamma Rho
Alpha Kappa Lambda
Alpha Sigma Phi
Alpha Tau Omega
Beta Sigma Psi
Beta Theta Pi
Chi Phi
Delta Chi
Delta Sigma Phi
Delta Tau Delta
Delta Upsilon
Farmhouse
Kappa Sigma
Lambda Chi Alpha
Omega Tau Sigma
Phi Delta Theta
Phi Gamma Delta
Phi Kappa Theta
Phi Kappa Psi
Phi Kappa Tau
Pi Kappa Alpha
Pi Kappa Phi
Sigma Alpha Epsilon
Sigma Chi
Sigma Nu
Sigma Phi Epsilon
Sigma Pi
Tau Kappa Epsilon
Theta Chi
Theta Delta Chi
Theta Xi
Triangle.

SORORITIES

Fourteen sororities have established traditions of self-management which they carry on in cooperation with their national organizations and the administration of the University. Panhellenic Council, consisting of two representatives from each sorority chapter, is their over-all governing organization. University supervision of sororities lies in the Dean of Students Office.

The following social sororities have established chapters at Iowa State:

Alpha Chi Omega
Alpha Delta Pi
Alpha Gamma Delta
Alpha Omicron Pi
Alpha Xi Delta
Chi Omega
Delta Delta Delta
Delta Zeta
Gamma Phi Beta
Kappa Alpha Theta
Kappa Delta
Kappa Kappa Gamma
Pi Beta Phi
Sigma Kappa.

OFF-CAMPUS HOUSING

Off-campus housing is a cooperative enterprise in which the student, the householder and the University have an interest and a responsibility. The Off-Campus Housing Office, 1209 Friley Hall, lists rooms in private homes. Copies of the Householder's Agreement Form for Single Students is made available by the office for use by the householder and student.

THE INDEPENDENT STUDENT ASSOCIATION

The Independent Student Association (I.S.A.) is an organization of men and women living off-campus and not affiliated with the residence halls, frater-

nities or sororities. Its purpose is to serve the interests of off-campus students and to offer them an opportunity to participate in social activities, intramural sports, and various campus activities. Its representatives serve on the Government of the Student Body. Through the I.S.A., its members are provided the opportunity to develop leadership capabilities.

The Independent Student Association is divided into two units, one for men and one—Tau Gamma—for women. Each unit works with the Executive Council, which serves as a central guidance body. The Association publishes its own news sheet, *The Independent,* which is distributed to members. I.S.A. membership fees are $5 per year. Information concerning the Independent Student Association may be obtained either from the I.S.A. Office, Room 42, Memorial Union, or from the I.S.A. Advisor in the Dean of Students Office.

MARRIED HOUSING

Over thirteen hundred married students and their families live on campus in University-owned apartments.

The University married community is composed of apartments in Pammel Court, Hawthorn Court and University Village. The community is divided into thirteen zones of approximately one hundred apartments each. A councilman is elected from each zone to represent the residents on the University Married Community Council. The council is headed by a mayor elected by the community at large.

The constitution, by-laws, standing rules and ordinances of the University Married Community are found in the University Married Community Code.

The booklet "Welcome to the University Married Community" lists community services, facilities and organizations that are available for the betterment of the community and the individual resident.

The University Married Housing Lease lists the terms and conditions under which the Student Lessee agrees to rent a University-owned married-student apartment.

Information concerning University Married Housing may be obtained at the University Married Housing Office, 100 University Village.

THE CAMPUS AND ITS SERVICES

DEAN OF STUDENTS OFFICE

Office of Foreign Student and Visitor Services

Student Financial Aids Office

MEMORIAL UNION

LIBRARY

STUDENT COUNSELING SERVICE

HEALTH SERVICE

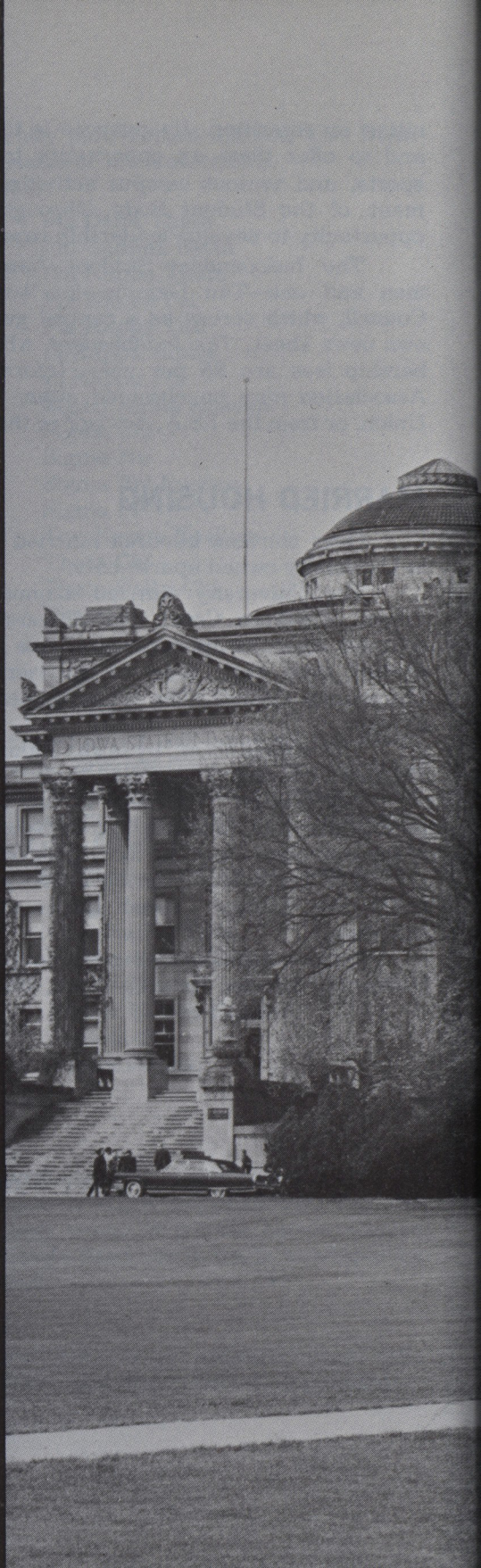
STUDENT HEALTH and ACCIDENT INSURANCE

PLACEMENT OFFICES

SPEECH, HEARING, and WRITING CLINICS

HUB TICKET OFFICE

ALUMNI ASSOCIATION



OFFICE OF THE DEAN OF STUDENTS

Functioning in the broad area of student life, the Office of the Dean of Students concerns itself with the self-development and individual welfare of each Iowa State student. It serves as a general counseling agency and clearing house of information for all students and student groups. Working with individuals and with groups, it is concerned with the individual's growth and the educational environment that assists student development. Specifically, staff members in this office work with student leaders, fraternities, sororities, and members of the Independent Student Association; counsel foreign students; supervise social and activity programs; provide financial counsel and assistance; handle disciplinary matters; and coordinate the religious activities of campus groups and the various churches in Ames.

The Office of the Dean of Students also interprets to the faculty and administration factors which may contribute to a student's learning (needs, values, mores, social, emotional and cultural development); communicates student views to the administration and, when necessary, attempts to modify any practices which interfere with the student's growth and welfare.

OFFICE OF FOREIGN STUDENT AND VISITOR SERVICES

The Office of Foreign Student and Visitor Services, located at Osborn Cottage, provides information and assistance to both students and teachers seeking to study, teach, or work abroad. It aids students in applying for Fulbright, East-West Center, Rhodes and other educational scholarships and grants.

The more than 750 foreign students and staff members from 75 different countries on campus offer U.S. students an opportunity to meet and know persons from around the world. The Office of Foreign Student and Visitor Services assists foreign students with problems arising from legal, immigration, or personal matters. It coordinates the activities between the community, U.S. students and foreign students, and coordinates the itineraries of foreign visitors and staff members whose professional interests coincide with teaching and research programs at Iowa State University.

STUDENT FINANCIAL AIDS OFFICE

The Student Financial Aids Office offers assistance to students with financial problems. In order to receive consideration for student financial aid a student's parents must complete one of two need-analysis forms: the Parents' Confidential Statement (College Scholarship Service) or the Family Financial Statement (American College Testing). This form must be filed by March 1 and the applicant must have been admitted to the University.

Financial aid may be of three types—scholarships and grants, loans, and work opportunities.

Scholarships and Grants

Educational Opportunity Grants is a system of direct awards which need not be repaid to a limited number of undergraduate students with exceptional financial need who require these grants to attend the University. To be eligible

the student must also show academic or creative promise. Eligible students who are accepted for enrollment on a full-time basis or who are currently enrolled in good standing may receive Educational Opportunity Grants for each of their four years of higher education. Grants will range from $200 to $1000 a year but can be no more than one-half a student's need. The amount of financial assistance a student may receive depends upon his need, taking into account his financial resources, those of his parents and the cost of attending the University. In order to be considered, a student's parents must file one of the two approved need-analysis forms.

General Merit University Scholarships are available to good students who have need for financial assistance to attend. No formal application blanks are necessary but need-analysis forms must be filed by March 1 each year. Students interested can obtain need-analysis forms at their high school or at the Financial Aids Office, Room 9, Beardshear. Consideration will be given for scholarships such as LaVerne Noyes, Alumni Achievement, General Motors, etc. Some Colleges at the University have a limited number of restricted scholarships for their College. Information on these scholarships can be obtained from the Dean of the College of the student's choice.

High Scholarship Freshman Recognition Awards are awarded without application at the time of admission to the University. Students graduating from their high school in the upper one and two percent of their class usually receive a cash award.

Loans

The National Defense Student Loan Program is an institutionally based, low-interest (3%) long-term educational loan program. Although it includes loan cancellation provisions designed to attract students to the teaching profession, any student who demonstrates financial need may make application. Since these funds are limited, other loan programs, such as the Federal Insured Loan Program, have also been enacted to help fill the gaps. Forms may be obtained at the Student Financial Aids Office, Room 9, Beardshear.

The Federal Insured Loan Program has been set up to provide the means for students to borrow money for educational expenses. Where qualifications are met, students may be eligible for Federal interest-subsidy benefits. Application for this loan may be made by students who are enrolled or accepted for enrollment at Iowa State University. Money for these loans is made available by local (home-town) lending agencies. Brochures explaining the program in detail, as well as application blanks, may be obtained at the Financial Aids Office, Room 9, Beardshear.

Emergency Short-Term Loans and other University loans are available. Interested students should inquire at the Financial Aids Office, Room 9, Beardshear.

Work Opportunities

Work-Study is a Federal program of employment designed particularly for those students from low-income families, who need a job to help pay for college expenses. A student must be enrolled full-time, or be accepted for enrollment at Iowa State University. A need-analysis form must be completed to give evi-

dence of the student's financial need prior to being placed on the Work-Study payroll. These forms can be secured from Room 9, Beardshear, or a local high school counselor's office. A personal conference is arranged to assist the student in securing employment best suited to the abilities and interests of the individual. Students should apply in Room 9, Beardshear (phone 294-2223) well in advance of the date they wish to begin employment.

A Part-Time Job. Kinds of jobs available depend on class schedules, programs of study, particular skills, background and experience. For part-time employment inquire at the Student Financial Aids Office, Room 9, Beardshear.

MEMORIAL UNION

Your registration fee gives you membership in the Memorial Union, a private club originated as a memorial to all Iowa State men and women who served their country in World War I. The Memorial Union building continues as a memorial to all Iowa State men and women who have served in the armed forces of our country.

The Union is the scene of many University dances, student shows, recitals and parties. Here are bowling, billiards, table tennis, book reviews, panel discussions, conferences and meetings. Here you may visit art exhibits, read in the Browsing Library and meet your friends for a cup of coffee in the Commons. Your Union membership gives you the right to buy meal coupons at 10 percent discount on regular prices.

Memorial Union offers a limited number of guest rooms, all air-conditioned, for the convenience of alumni, dads, mothers and official guests. Reservations are made at the Main Desk. The Union has rooms available for campus meetings. Reservations are made during office hours at the Business Office, Room 244, phone 294-1377.

LIBRARY

A collection of 700,000 volumes representing all major fields of knowledge is available on open shelves to student users of the Library. Undergraduate services are concentrated on the ground floor, reached via the Rotunda entrance; included here is the Reserve Desk and a special collection of books and periodicals carefully selected for the undergraduate reader. From here a student may move into the broader subject areas of the main collection arranged throughout the building.

The Card Catalog and Reference and Circulation Desks are found on the first floor. Typing rooms, rental typewriters and photo-copy service are also available. Special areas house maps, microtexts, newspapers, periodicals and government documents. Students are urged to call upon the Library staff for assistance in making the fullest use of Library resources.

INSTRUCTION IN LIBRARY USE

During your first year at Iowa State you will be required to take a course in library use. Students from the Colleges of Engineering and Home Economics

take a 5-week, non-credit course; students from the Colleges of Agriculture and Sciences and Humanities take a 10-week, 1-credit course. If you are a transfer student, you will be expected to take the course required by your college the first quarter it is offered for that college.

BORROWING BOOKS

The normal loan period is for two weeks, although certain volumes are restricted to building use or shorter loan periods. For student convenience, volumes designated by professors as recommended or required reading for their classes are shelved at the Reserve Desk, ground floor. Reserves may be borrowed for building use for two-hour periods.

FINES FOR LATE RETURN OF BOOKS

A 10-cent fine per day is charged on 2-week books for the first two days overdue and 25 cents per day thereafter, with a maximum fine per book of $5.00. Overnight loans and reserve books returned late are charged fines at the rate of 50 cents for the first hour, 5 cents for each additional hour with a $10.00 limit per book. Unpaid fines requiring separate billing are doubled.

STUDENT COUNSELING SERVICE

The central activity of the Student Counseling Service is counseling with students on a broad range of their problems. The focus may be on educational, vocational, or personal-adjustment matters. Testing is provided when appropriate and there is no charge for regularly enrolled students. Discussions between student and counselor are confidential. Occasionally the student may want information sent to his academic adviser or some other official; this is something which is decided in consultation with the counselor and done with the written permission of the student.

The staff of the Student Counseling Service also provides services to others in the University, such as scoring and analysis of objective classroom examination, assistance in research projects concerned with students' characteristics, advisement on development of questionnaires, administration of orientation testing, etc. An extensive assortment of occupation-information material and catalogs from other colleges and universities is maintained for the use of students.

The Student Counseling Service has its offices in Room 101, Building H.

UNIVERSITY HEALTH SERVICE

As an Iowa State student you are entitled to the services of a University physician. If you have to stay in the hospital there is a moderate charge to cover hospital expenses. If it becomes necessary to call in a consultant or if surgery is necessary, the student becomes responsible for this expense. Because of these possible added expenses, the Health Service recommends that students have some private form of hospital insurance. The hospital is a member of the

CODE OF THE STUDENT COMMUNITY

ACADEMIC POLICIES
REGULATIONS GOVERNING STUDENT BEHAVIOR
STUDENT-FACULTY COMMITTEE ON STUDENT BEHAVIOR
RESIDENCE AND SOCIAL POLICIES
EXTRACURRICULAR ACTIVITIES POLICIES

CHAPTER 1
ACADEMIC POLICIES

Iowa State encourages students to pursue high scholarship and rewards this achievement in various ways. In addition to the honor societies listed on page 56, each spring Iowa State salutes its high scholarship students at the annual Scholarship Recognition Dinner, which honors the senior student in each curriculum who has attained the highest scholarship, provided the quality-point average is at least 3.5, and students who rank in the top 2 percent of the students in each class of the six colleges.

Each quarter the University issues a dean's list made up of those students who have carried at least 15 hours with a 3.5 quality-point average.

In accordance with its policy of providing the best possible education for all students, Iowa State offers an **Honors Program** to students of high ability and achievement. Superior students in any undergraduate curriculum, at the sophomore level or above, are eligible to participate. Honors programs are highly individualized; the program of each student is developed to meet that student's particular needs, interest, and aptitudes. Details may be secured from the University Honors Program Committee chairman, Dr. E. C. Lewis, Room 101, Botany Building, or from one of the college committee chairmen.

A. Planning Your Course

Although you are responsible for knowing the requirements for your particular degree, your adviser will help you make a choice. All final decisions regarding your scheduling rest with the dean of the college in which you are registered.

1. Changes in scheduling should be made before registration is completed.
2. To schedule conflicting courses, the student must secure the approval of his dean and the heads of the departments offering the courses in which the student wishes to enroll.

B. Registration

Following are rules governing registration:

1. Failure to pay fees on time means a late-registration fee of $5 for the first day, and $1 additional for each day following, with a maximum charge of $10. A late-registration fee can be waived only by the dean of the college in which the student is registered. Payment of fees includes board and room fees for those living in residence halls.
2. Beginning the first Monday following the regular registration days, no student will be admitted to any class without proper registration.

C. Drops and Withdrawal

Dropping of courses and/or withdrawal from the University is done as follows:

1. Dropping of courses by a student remaining in the University

a. A student who wishes to drop a course must first obtain the approval of his academic adviser. If the adviser approves, he will initiate a drop slip recommending this action to the dean of the college in which the student is enrolled. The adviser will inform the student of procedures to be followed to complete the drop.

b. A student will be permitted to drop courses during the first three weeks of a quarter if the student's adviser and dean approve.

c. After the first three weeks of a quarter, a student will be permitted to drop a course, provided his adviser so recommends and the dean of the student's college approves. During this period, the status of the student in the course and the recommendation of the course instructor(s) must be obtained and entered on the drop slip. If the instructor's recommendation is not followed, the dean shall so notify him.

d. A student will not be permitted to drop a course during the last three weeks (including the week of final examination) of a quarter except under most unusual circumstances.

e. If a student has permission to drop a course, he will receive an X.

2. Withdrawal of a student from the University.

a. When a student wishes to withdraw from college he should notify his adviser and his dean. If the dean of the student's college approves a student's withdrawal from the University, grades of X will be given unless an individual instructor recommends an I. The dean will initiate a notice of withdrawal to be forwarded to the Registrar's Office where it will be recorded and information regarding the withdrawal sent to appropriate offices and the parents of single students under 21 years of age.

b. Refunds will be made on the unused portion of fees for registration, room and board, as follows:

1) Registration fee—10 percent will be deducted for each week or part thereof that the student is in college, but there will be no refund if the student is in college beyond the end of the fifth week.

2) Room fee—same policy as for registration.

3) Board fee—10 percent will be deducted for each week or part thereof that the student is in school regardless of the time that he withdraws from school. In the summer term 20 percent will be deducted for each week or part thereof but no refund will be made if the student is in school beyond the end of the third week.

D. Change in Curriculum

1. To make a change, a student should contact his adviser and secure his classification material in a sealed "curriculum change" envelope. Instructions for change are outlined step by step on this envelope.

2. If the change is not completed, the student's classification material should be returned to the dean's office.

3. Students on temporary enrollment see rule 10, page 31.

E. Substitution

To substitute one course for another, the student should petition for the

substitution, obtaining the approval of his adviser, department head, and dean. This petition should be filed with the Registrar.

F. Absences and Excuses

Any excuses for an absence are handled between the student and the instructor. In the case of field trips, permission must first be obtained from the instructors whose classes will be missed. If this permission is not granted, the student cannot be required to go on the field trip nor is the student to be penalized for missing the field trip.

G. Re-entry

Students planning to return to Iowa State after an absence of at least one full quarter of the regular school year must apply for re-entry using the re-entry permit form which is available in the Admissions Office and also in departmental and classification offices on the campus. This procedure applies only to undergraduate and special students. This form must be completed by the student and sent to the Admissions Office. This should be done at least ten days before the opening of the quarter of which the student plans to return.

Students whose former academic records are below 2.00, who have been dropped, or who are not in good standing, will be referred to the college in which the student plans to return for approval. If a student has attended another college, an official transcript must be received before action is taken on the re-entry request.

H. Examinations

1. Final examinations shall be given for all courses of two or more credits at the time designated in the final examination schedule. If no examination is given in a course, the instructor shall meet with the class at the period the examination is scheduled.

2. In case of conflicting examinations, the student will report to the instructor in charge of the first of the two conflicting courses as listed within the special groups in question. This instructor shall arrange for a special examination or make some other adjustment.

3. No department may change the time of the examination for any section without advance authorization from the Registrar. Requests for changing the time of examination of an individual student shall be submitted to the student's college dean. The dean will also make an adjustment if a student has more than two examinations scheduled on the same day. No member of a class shall be given his final examination in advance of the regular time unless he has the permission of his college dean.

4. In the quarter in which they are graduated, seniors may be excused, subject to the discretion of the instructor, from final examinations in courses in which they have a "B" average or better.

5. All tests and examinations administered between the beginning of the term and final examination week shall be held during a regularly scheduled lecture or laboratory class period or during some other scheduled period specially designated for this purpose.

I. Credit by Special Examination

If a student feels that his background is such that he can test out of a course, he is urged to do so. To test out of a course a student should first contact the

head of the department where the course is being offered. If the department head believes that the student has sufficient preparation, he may recommend to the student's dean that permission for the examination be given.

The examining department will determine the level of performance a student must attain to secure credit in the course. The testing out of the course will reported to the Registrar with a P grade. This grade will not be considered in determining the student's cumulative average, but the credits become a part of the University total.

J. Promotions

All promotions of registered students will be based on the number of credits completed and reported to the Registrar at the opening of the quarter in which the promotions are made.

Classification in all colleges, except Veterinary Medicine, will be uniform at the level indicated:

A student will be classified as a **sophomore** when he has earned 45 credit hours.

A student will be classified as a **junior** when he has earned 90 credit hours.

A student will be classified as a **senior** when he has earned 140 credit hours.

Students in Veterinary Medicine will be promoted from the first to the second-, third-, and fourth-year classes upon the completion of the required courses for each year. An average of at least 2.0 quality points per credit for the courses of the professional curriculum taken during the first two years is required for promotion to the third-year class.

The grades of F and the marks of I and X do not count in this classification system, and the level is attained by credit hours earned, not merely by hours attempted.

A student entering with a bachelor's degree will be classified as a senior. A student without degree entering from another college with 45 quarter credits will be classified as a sophomore. A student entering with 90 credits will be classified as a junior.

K. Grades and Marks

1. The following system is used by instructors in reporting grades to the Registrar:

Grades	Quality Points
A—Superior	4
B—Very good	3
C—Satisfactory	2
D—Passing, but unsatisfactory	1

I —Incomplete* Work is incomplete. To be given at the discretion of the instructor. An I counts neither for nor against the student. When removed, the new grade will become a part of the cumulative average but not part of a quarterly average. The I must be removed within one calendar year or the course will have to be repeated to receive a grade. I's in required courses must be removed; I's in elective courses need not be removed. I's in courses required for graduation must be removed by the middle of the quarter in which the student wishes to be graduated.

*All candidates for a degree in the College of Sciences and Humanities are expected to achieve a passing grade in every course pursued in this College.

F—Failed* 0 Course must be repeated to receive credit in the course.

P—Passed - For graduate students the mark P may be reported to indicate satisfactory progress in research and special topics. For both undergraduate and graduate students, the mark of P may be reported to indicate satisfactory progress in R (non-credit) courses. A mark of P is given for credit received by taking advanced-standing examinations or a course taken under the pass-fail system.

X—Dropped - Officially dropped.

2. A student will not be allowed to classify in a course if he has an "incomplete" in a prerequisite, unless special permission is given by his dean.

3. For graduate students the lowest passing grade is C. The grade D is acceptable only for supporting work.

4. All recorded passing and failing grades are final, unless the work has been repeated in class.

5. Midterm reports of D or F will be given by the instructor to the student.

6. A cumulative quality-point average is determined by dividing the total number of quality points earned by the total number of credits in all courses attempted. In case a course is repeated, the original credit and quality points as well as all subsequent credits and quality points for the same course are included in the totals. Neither an F (fail) nor a P (pass) in the pass-fail system shall be counted in evaluating the student's quality-point average.

7. A student who feels that a grade is unfair or that an instructor is not just or consistent in his grading should first consult with the instructor. Subsequent appeal may be made to the instructor's department head, to the dean of his college, to the Vice President for Academic Affairs, and to the President of the University.

8. Student grade reports are not routinely sent to parents. However, in the case of single students under 21 years of age, parents may obtain them any time by writing to the Office of Student Records, Iowa State University, Ames, Iowa.

L. Graduation

Graduation ceremonies are held at the end of each quarter. Students are encouraged but not required to attend. To conduct these ceremonies in the manner that students have requested, however, it is necessary that those in charge of the ceremonies know definitely who will be attending. Unless a graduating student has notified his college dean at least three weeks before graduation that he will not attend, he will be expected to be there. These notifications should be in the form of a letter to the student's college dean.

When you are eligible for graduation and attendance as a graduate at the Commencement exercises, it means many things—among them that you have abided by these regulations:

1. A cumulative average of at least 2.00 in all work taken at Iowa State University is required for graduation.

*All candidates for a degree in the College of Sciences and Humanities are expected to achieve a passing grade in every course pursued in this College.

A student transferring from another college or university to Iowa State is required to have a 2.00 cumulative average. A student may be admitted with a quality-point deficiency, however, but will be required to earn sufficient quality points above a 2.00 at Iowa State to offset the quality-point deficiency at the time of entrance.

An Iowa State student who takes work at another college or university is required upon registration at Iowa State to submit a transcript or transcripts of all work taken elsewhere. This work must average a 2.00 or the deficiency of quality points will be assessed against the student. Failure to submit such transcripts will be grounds for dismissal.

The academic standards committees of the respective colleges may review and give further consideration to the records of students who, except for grade point average, have satisfactorily completed all graduation requirements. If the appropriate college academic standards committee considers that the educational and professional needs of such a student have been satisfactorily met, or can be satisfactorily met by imposing further conditions, then the committee may recommend to the dean of the college that the student be graduated or that a supplemental program be accepted in place of the unqualified grade point average. It shall be the duty of the college academic standards committee chairman to report such exceptional actions to the University Academic Standards Committee.

2. All "incompletes" in courses required for graduation must be removed by the middle of the quarter in which the student wishes to graduate.

3. The last 45 quarter credits needed to complete the requirements for a bachelor's degree must be taken in residence. However, 9 of this last 45 quarter credits may be taken out of residence if in elective courses.

4. In order to graduate at the end of any quarter, a student must file his diploma card in the Office of the Registrar not later than the middle of the quarter. When possible, this card should be filed at the time the student registers for his last quarter.

5. A student may receive two bachelor degrees if he meets the requirements of each curriculum and earns at least 45 credits beyond the requirements of the curriculum requiring the greater number of credits. Each degree program must be approved by the appropriate department chairman or head.

6. Each recipient of a bachelor's degree or D.V.M. degree who has a 3.50 or higher cumulative grade-point average will be graduated "with distinction." This recognition will appear on his diploma and transcript and on the commencement program.

The cumulative average to be used in selecting those to be honored will be the average at the beginning of the quarter in which the student is graduated. A further qualification is that this average must be based on 5 quarters (or at least 75 credits) of course work taken at Iowa State University. A student receiving a D.V.M. degree will have his grade average computed on the basis of grades earned while enrolled in the College of Veterinary Medicine.

M. English Proficiency Requirement

All students who have taken a first year English sequence and received no mark lower than a C will be excused from the English proficiency requirement. Those students whose native language is something other than English will also be excused. The remainder must take the examination during the first quarter

of the junior year. Those who fail the junior-level proficiency examination in English will be assigned to the Writing Clinic by their academic advisors. The student's major department will stipulate further procedures after receiving advice from the Clinic. Procedures may include the following: (a) sustained study in the Writing Clinic; (b) private tutoring; (c) written reports within the major department. The Writing Clinic will give descriptive reports to the student's department but will not issue pass-fail evaluations. The major department will be the final judge of the student's readiness to graduate.

N. Auditors

Persons not regularly enrolled as students or as members of the instructional or research staff have the privilege of attending classes as auditors. They are asked, however, to enroll as auditors, and if they wish to extend the privilege beyond one week, they must pay an enrollment fee the same as that for light classification (see the General Catalog).

1. Auditor's cards are sent by the Registrar to the department concerned upon the recommendation of the college dean.
2. An auditor thus enrolled is not entitled to participate in any work of the class or to receive any of the instructor's time.
3. Auditor's cards will not be issued to students for required courses, with a view to passing examinations, except to remove conditions or withhelds.
4. Audited courses do not appear on the student's record.

O. Pass-Fail Regulations

1. Eligible students for participation in a "Pass-Fail" course grading system shall be limited to undergraduate students who have earned at least 60 credit hours and who are not on temporary enrollment.
2. A maximum of two courses may be taken by any student on this grading system each quarter. Courses eligible to be taken on a Pass-Fail basis in a student's program of study shall be designated by the student's college and department.
3. Except for restrictions on its own undergraduate majors a department may not deny the availability of any of its course offerings on a Pass-Fail basis.
4. A maximum of six courses taken by any student under this grading system may be used to meet degree requirements. Courses offered only on this Pass-Fail basis will not be counted in the six course limitation.
5. A student passing a course elected to be taken under this Pass-Fail system may not repeat the course.
6. The decision that a Pass-Fail system of grading is to be applied by any student to any course in which he is to be registered shall be indicated by the eligible student at the time of preclassification. If space is available in any course up to the day classes begin, a student may request change of his preclassification from a graded basis to a Pass-Fail or he may request classification, if not previously preclassified, on a Pass-Fail basis. No student may change from a graded to a Pass-Fail basis nor may he add a course on the Pass-Fail basis after the start of classes. All decisions on the availability of space in class sections for students on a Pass-Fail basis shall be completed by the day classes begin. A student may be permitted to change his classification from Pass-Fail to a graded basis within a period of 14 calendar days after classes begin.
7. The names of students classified on a Pass-Fail basis will not be identified on a class list. A grade will be recorded as P if the final grade is A, B, C, or D.

8. Neither an F (fail) nor a P (pass) in this system shall be counted in evaluating the student's Quality Point Average.

9. If a student changes his curriculum, the application of any "pass" credits which have been accumulated by the student will be accepted by the student's new department if such credits are in courses normally accepted by the department.

10. Student who elect to be graded in a particular course under the regular University grading system will have priority in classifying in that course.

11. Students who elect to be graded in a particular course under the Pass-Fail system must realize that a "pass" credit on their transcripts can only be interpreted as "D or better."

12. Criteria for operation of this system shall be evaluated annually.

P. Unsatisfactory Academic Progress

Cases of unsatisfactory scholastic attainment are handled by college academic standards committees. These committees function under the supervision of the University Academic Standards Committee, which is a policy-making and coordinating group. The committees within each college handle individual student cases within the framework of policies and procedures established by the all-University committee, and it is these college committees that deal directly with the student in matters of placing on temprary enrollment, dropping, and reinstating.

Members of the University Academic Standards Committee are:

Dr. A. Gordon Ball, chairman
One representative from each college committee
Two students
A representative from the Student Counseling Service (ex-officio)
The Vice President for Academic Affairs (ex-officio)
The Dean of Students (ex-officio)
The Registrar (ex-officio)

Representatives of the college committees are:

Agriculture: Roger J. Bruene, 121 Curtiss
Education: Jess Beard, Nickell House
Engineering: R. A. Veline, 112 Marston
Home Economics: Irene Buchanan, 128 MacKay
Sciences and Humanities: Clarence H. Lindahl, 218D Beardshear
Veterinary Medicine: Durwood L. Baker, 202 Veterinary Administration Bldg.

In establishing the University Academic Standards Committee, the General Faculty recognized the possibility of variations in the specific scholastic requirements of the various colleges. The primary objective of the University Academic Standards Committee is to maintain minimum requirements for all Iowa State University students as a working basis for the various college committees in order to achieve their specific objectives. These committees have formulated standards for their students, with the approval of the University Academic Standards Committee.

The University Academic Standards Committee and the college committees have attempted to formulate minimum standards in such a way that an entering freshman, even though handicapped by inadequate preparation, may have

an opportunity to develop and improve his quality-point average to the level needed to meet requirements for a degree.

The following rules are now in effect:

1. Minimum satisfactory scholastic achievement is represented by a 2.00 quality-point average each quarter of enrollment.

2. A student having less than a 1.00 quality-point average for any quarter will be placed on temporary enrollment the following quarter, except that no student admitted in good standing will be placed on temporary enrollment until he has had two quarters at Iowa State University.

3. Students not meeting the minimum standards for cumulative quality-point average required within their colleges listed in the appropriate column of the table below will be placed on temporary enrollment:

	Ag.	Educ.	Engr.	H.Ec.	S.&H.	V.Med.
a. After having completed two quarters, a freshman must have and maintain at least	1.50	1.65	1.75	1.65	1.65	1.65
b. After having attempted or earned* 70 credit hours (whichever is larger) a student must have and maintain at least	1.75	1.80	1.90	1.80	1.80	1.80
c. After having attempted or earned* 100 credit hours (whichever is larger) a student must have and maintain at least	1.75	1.90	1.90	1.90	1.90	1.90
d. After having attempted or earned* 120 credit hours (whichever is larger) a student must have and maintain at least	1.90	2.00	2.00	2.00	2.00	2.00

e. Standards for students in the Technical Institutes are as follows:

1) A student in the Technical Institute administered by the College of Engineering not meeting the minimum standards for cumulative quality-point average will be placed on temporary enrollment. At the end of the second quarter of his freshman year, he must have a cumulative quality-point average of 1.90, and he must have a cumulative quality-point average of 2.00 any quarter thereafter.

2) A student in the Technical Institute administered by the College of Agriculture or a student in the Food Service Management Technical Institute administered by the College of Home Economics will be placed on temporary enrollment if he does not meet and maintain the following standards: At the end of the second quarter, a student must have a cumulative average of 1.75. After having attempted or earned* 60 credit hours (whichever is larger), a student must have and maintain a cumulative average of 1.90. A student must have a cumulative average of at least 2.00 in order to be graduated.

*"Attempted" refers to credit hours both passed and failed at Iowa State University; "earned" includes transfer credits and credit hours passed at Iowa State.

4. In addition to (2) and (3) above, a freshman or sophomore engineering student who attains less than a 1.75 quality-point average for any two consecutive quarters and a junior or senior engineering student who attains less than a 2.00 quality-point average for any two consecutive quarters will be placed on temporary enrollment for the next quarter of enrollment.

5. In addition to (3.d.) above, a student in Agriculture who has a cumulative average above a 1.90 but below a 2.00 must make at least a 2.00 each quarter until he raises his cumulative average to 2.00.

6. In addition to the minimum standards in (3) above, a student seeking approval to teach must obtain a grade average of at least 2.30 before doing student teaching, and maintain that average in order to secure recommendation for certification.

7. Any student on temporary enrollment who does not earn at least a 2.00 quality-point average for that quarter, or raise his cumulative average up to the minimum for his classification, will be dropped. If he earns a 2.00 quality-point average, he will continue on temporary enrollment until his cumulative quality-point average is raised to the minimum for his classification. (A student who is on temporary enrollment may not apply or run for or hold an office or position in a campus organization. See also page 44, Chapter 5.)

8. A student on temporary enrollment in the spring quarter and enrolled in summer school will be permitted to complete the first summer session. At the end of that time, his spring quarter and first summer session grades will be combined to determine whether or not he will be permitted to continue.

9. A student on temporary enrollment who wishes to transfer to another college in the University must do so before the last three weeks of the quarter. If accepted, he will be subject to such standards as may be required of him for the quarter of transfer by the scholarship standards committee of the college to which he transfers.

10. A student who has been dropped by his college academic standards committee may not be reinstated until at least one quarter has elapsed. Because summer sessions are not considered a quarter in this context, a student dropped at the end of spring quarter will not be eligible for reinstatement until the next winter quarter.

11. A student requesting reinstatement must submit his petition to the committee at least 30 days before the opening of the quarter in which he desires to return. A reinstated student is automatically on temporary enrollment during the quarter he returns and may not transfer to another college of Iowa State University during that quarter.

12. If a student feels that any extenuating circumstances exist which may alter the application of any rule, he may present a letter to his college academic standards committee stating his case. This letter must be approved in writing by the student's adviser or department head and be presented to the committee within three days after the close of the quarter involved.

13. A college academic-standards committee may take exceptional action on its own initiative to supplement the operation of the above standards. Such a committee may at any time dismiss from the University any student whose scholastic achievement is unsatisfactory in its judgment.

CHAPTER 2
REGULATIONS GOVERNING STUDENT BEHAVIOR

The responsibility to secure and to respect general conditions conducive to the freedom to teach and to learn is shared by all members of the academic community. Each individual must accept the responsibility for his own behavior and values. Implicit in the community's recognition of the rights of the individual is an obligation on the part of the individual to accept his responsibilities toward the community. As members of the larger community, students therefore are to obey the federal, state and local laws as well as the rules and regulations developed within the University community. Association in this University community is voluntary, and any member may withdraw from it whenever he considers the obligations of membership disproportionate to the benefits.

The following regulations were reviewed and recommended by a student committee advisory to the Dean of Students, the Student-Faculty Committee on Student Behavior, the Council on Student Affairs and the Vice President for Student Affairs. These few rules and regulations are deemed necessary to safeguard the program of the University and thus to protect the freedom of students to learn without undue interference by others.

A. Academic Honesty

1. Any student found guilty of dishonesty in academic work shall be subject to disciplinary action. For instance, the possession of a crib during an examination and evidence of communication among students during an examination shall be considered evidence of cheating. A student who submits as his own, themes, reports, drawings, laboratory notes, or products prepared by another, or who knowingly assists in such a practice shall be subject to disciplinary action by the University.

2. In cases of cheating, an instructor shall take appropriate action as described below. Before taking such action, however, the instructor shall discuss the matter formally with the student. Then if deemed necessary by either the instructor or the student, the matter shall be brought to the attention of the department head or chairman or his representative.

3. Action taken by the instructor may range from loss of credit for a specific test or project to failure in the course. The instructor shall make a report in writing of the facts of the case and his action against the student to his department head or chairman and to the Dean of Students. Further action may be recommended by the instructor. The student shall be provided with a copy of this report. The Dean of Students shall submit the matter to the Student-Faculty Committee on Student Behavior.

4. In addition to the foregoing, special procedures prevail in the College of Veterinary Medicine.

B. Student Identification Cards

During his first quarter at Iowa State University each student will be given a photo identification card which certifies registration at Iowa State University. The student must sign his name in the space provided on the card. It is to be used for the entire time the student is enrolled and should be carried by the student. When necessary, a student may be required to identify himself and show his ID card and current fee receipt (for example: admission to tests, University events, etc.). Lost student identification cards may be replaced for a charge. The card is not transferrable and illegal use of ID cards or altering or forging them shall subject the student to disciplinary action.

C. False or Misleading Information

A student shall not furnish false or misleading information to University officials or on official University records, nor shall he forge, alter, or tamper with such records.

D. Disruptive Acts

The following policy on disruptive acts was adopted by the Board of Regents on February 9, 1968.

1. Any member of the university community—student, faculty member or staff member—who intentionally:

a. disrupts the orderly processes of any university under Regent control,

b. obstructs or denies access to services or facilities by those entitled to use such services or facilities as provided by any university under Regent control, or

c. interferes with the lawful rights of other persons on the campus of any university under Regent control,

or incites others to do acts proscribed by a, b, or c above shall be subject to disciplinary action by the university.

2. The university may take such disciplinary action, up to and including dismissal from the university, whether or not such disruption, obstruction, denial, or interference constitutes a criminal act.

3. All disciplinary proceedings under this policy shall comply with standards of due process appropriate to the situation.

4. Admission or re-entry to the university as a student may be qualified or denied to any person who, while not registered as a student, acts in such a way that if a registered student had done the act, the registered student would have been subject to the disciplinary proceedings contemplated by section 1 of these regulations. Appropriate standards of due process shall be followed if an applicant for admission or re-entry as a student appeals a qualification or a denial of admission or re-entry based on the provision of this section.

5. Nothing in these regulations shall be construed to interfere with free expression of thought and opinion at a university under Regent control, including the traditional American right to assemble peaceably and to petition authorities.

E. Picketing and Demonstrations

University policy places certain constraints on picketing and demonstrating. Students are invited to confer with the Office of the Dean of Students for in-

terpretation of the following regulations:

1. Picketing or demonstrating must be confined to the exterior of buildings except as specifically authorized and under conditions specified by the Office of the Dean of Students.

2. Picketing or demonstrating must be orderly at all times and be in accord with the policy on disruption and in no way jeopardize public order or safety or interfere with University programs.

3. Picketing or demonstrating must not interfere with the entrances of buildings or the normal flow of pedestrian or vehicular traffic on or adjacent to the campus or University-related areas.

4. Picketing or demonstrating may not occur where it interferes with classroom instruction, administrative functions, the privacy of residence halls, the normal functioning of University personnel or the physical plant.

5. Members of the Dean of Students Office, acting for the Student-Faculty Committee on Student Behavior shall determine if the picketing or demonstration regulations have been violated.

F. Student Use of University Facilities

Only organizations officially recognized by Iowa State University may use University facilities, including classroom space, conference rooms, athletic facilities, Memorial Union meeting rooms, University offices, administrative buildings, and residence halls. (See page 45, Chapter 5, for information about recognition procedures.) Persons who use or attempt to use University facilities for meetings or functions without permission shall be subject to disciplinary action.

Organizations wishing to reserve space for their meetings in classroom buildings should contact the Office of Space and Schedules, Room 206, Beardshear Hall. Organizations wishing to use space in the Memorial Union should contact the person in charge of meeting-room reservations, Room 244, Memorial Union.

G. Injurious or Damaging Group Action

Any student participating in or being present at group activities which are destructive of property or dangerous to persons shall be subject to disciplinary action by the University.

H. Hazing

Hazing is defined as any action taken or situation created intentionally to produce mental or physical discomfort, embarrassment, harrassment, or ridicule. It is assumed that all Iowa State University groups are interested in the intellectual and social development of individual members; therefore, in initiation or other activities no actions shall be taken which tend to endanger the health of the individual, or demand of him any undignified conduct, or in any way jeopardize his scholastic standing and general well-being. For these reasons, all forms of hazing on the part of any student group, whether on or off University and/or residence premises, are expressly prohibited.

I. Firearms and Dangerous Materials

A student shall not possess or use serviceable firearms, ammunition, explosives, or other dangerous weapons or materials on the campus except as specifically described by the Department of Residence for purpose of storage, or as authorized by the chief of campus security or as authorized for instructional and research purposes.

J. Use of Intoxicants

The possession or the consumption of intoxicants is not permitted on or within the University instructional facilities, residence halls, fraternities or sororities or other organized residences or the Memorial Union. Furthermore, students shall comply with all pertinent state laws, including those related to possession and consumption of beer and liquor and the providing of the same to minors.

K. Drugs

Students shall obey the laws in regard to the use of drugs and related substances. Drugs which are not legally available, including the narcotic and hallucinogenic drugs shall not be used, possessed, or distributed. The use of, or the giving or selling of any drug or similar substance by a student, to another person, student or non-student, in a manner that is illegal is prohibited by University policy.

L. Traffic and Parking

All motor vehicles owned or operated by students in Ames are to be registered with the Traffic Office. Students are to know and comply with the Iowa State University Traffic and Parking Regulations. A system of fines has been established for various traffic and parking offenses. Habitual and flagrant violations of the regulations shall subject the violator to disciplinary action. Cases of habitual and flagrant violators shall be referred to the Office of the Dean of Students and the Student-Faculty Committee on Student Behavior.

M. University Residence Halls

All provisions contained in the University residence halls contracts which pertain to personal conduct shall be deemed a part of this code with respect to all residence hall residents and the provisions of this code, likewise, pertain to behavior in the residence halls.

N.

Any student who commits any of the preceding acts of misconduct shall be subject to the appropriate disciplinary action by the University up to and including suspension or expulsion from the University in accordance with established disciplinary procedures and due process. See Chapter 3, Student-Faculty Committee on Student Behavior for information on disciplinary procedures.

O. Amendments

Rules may be revised, deleted or added through the routine decision-making processes of the University and appropriate notification of the University community will be made through the *Iowa State Daily*. The Iowa State University Code of Student Conduct may be amended by the authority of the President of the University. Amendments are effective at the beginning of the quarter following their publication in the *Iowa State Daily*. However, if the President deems an amendment of immediate importance, it shall be effective from and after publication in the *Iowa State Daily*. A full and complete text of all rules and regulations of student conduct in effect including all amendments shall be on file in the Office of the Dean of Students and shall be available for inspection by students. The Dean of Students shall also be responsible for making available to students copies of all amendments deemed to be of immediate importance and for distributing of copies of such amendments to all housing units, affected student organizations, and other University associated groups.

CHAPTER 3

STUDENT-FACULTY COMMITTEE ON STUDENT BEHAVIOR

The President has delegated to the Student-Faculty Committee on Student Behavior the power to establish policy and deal directly with discipline cases. In turn, the Committee has delegated to other groups authority for handling infractions of rules within specified areas.

The Student-Faculty Committee on Student Behavior is composed of three teaching staff members named by the President, the Dean of Students, and three students nominated by the Government of the Student Body and appointed by the President of the University. Membership of both students and staff is staggered to provide for continuity. The Chairman is designated by the President. A minimum of two students, two staff members, and the Chairman constitutes a quorum. A member of the Dean of Students staff acts as secretary to the Committee.

The Student-Faculty Committee on Student Behavior deals with all violations of the Code of the Student Community not heard by the individual conduct committees established within the organized residences. The Committee also hears cases referred by these committees and by the Student Supreme Court. Only the Student-Faculty Committee on Student Behavior may suspend or expel a student; subordinate student committees, however, may recommend such action to the Student-Faculty Committee on Student Behavior.

The Committee assumes that Iowa State students will take responsibility for their own discipline and that the University community can expect its members to behave responsibly. Each student is expected to exercise self-discipline which will enhance his own educational experience and the total learning environment of Iowa State University.

The Student-Faculty Committee on Student Behavior, as it deals with students who come before it, uses disciplinary measures which are designed to help the student and preserve the educational purposes of the University. Thus, the Committee's intent is to help students develop as self-disciplined rational beings. Each student who comes before the Committee is dealt with as an individual. The Committee attempts to balance carefully the welfare of the individual and the welfare of the University and attempts to be fair, just, and consistent.

A. Procedures for Discipline Cases

The following procedures have been developed by the Committee to implement its approach to student conduct.

1. When a student is involved in an incident which may necessitate disciplinary action, the secretary of the Student-Faculty Committee on Student Behavior informs him in writing of the charges made against him. He is advised that he has at least 48 hours prior to appearing before the Committee and is told of his rights including the right to remain silent and of the procedures which will be followed. (NOTE: The secretary may at times hear the case on behalf of the Committee. See #10 following.)

2. The student is advised to bring a letter, addressed to the secretary of the Committee, to the Committee hearing. In the letter he states his understanding of the situation and his reaction to the charges.

3. Committee hearings are private but the committee action may be publicized when specifically requested by the student involved, or when the offense is a matter of public record, or if the offense relates to a student's discharge of his duties in a campus leadership position.

4. The student may bring his academic adviser or other staff member or student or other person to act as his adviser at the meeting. Documentary testimony, including character references, may be introduced at the Committee meeting.

5. The Chairman or secretary will seek to obtain the appearance of witnesses accusing the student, if their appearance can be voluntarily obtained, and if such is requested by the student.

6. The secretary shall present the case to the Committee. The secretary and the student or his adviser present the student's case at the Committee hearing. The student is given ample opportunity to defend himself. After the case is presented, the student and the secretary leave while the Committee deliberates and makes a judgment. (The Chairman votes only in the event of a tie; the secretary has no vote.) After a decision has been reached, the student is recalled and the decision stated to him. He is told the conditions of the action including, if he is suspended, any special conditions or requirements of him upon which his re-entry will be contingent. The Committee does not keep verbatim minutes but does keep detailed minutes of the pertinent facts and the judgment of the Committee. The student shall be provided a copy of the minutes on request.

7. Major offenses, such as disruption, larceny, fraud, dishonesty, flagrant disregard for civil law or University rules, make the offender subject to suspension or expulsion when it is determined by the Committee that he is unable to be a responsible member of the University community.

Ordinarily, lesser offenses result in conduct probation or a reprimand with subsidiary restrictions.

A *reprimand* constitutes official censure by the institution; *conduct probation* also constitutes a reprimand and reminds the student that if during the period of probation he again violates the Code of the Student Community, he will be subject to suspension. *Suspension* means that a student is dropped from the University for a specified period of time; *expulsion* means that a student is dropped without the privilege of ever returning. The term *social probation* is used in reference to groups and means the same as conduct probation and results in the denial of social privileges.

Second offenders, against whom an action has previously been taken and who have been found guilty of another violation of the Code of the Student Community, may be suspended or expelled.

8. Parents of a student still responsible to his parents (i.e., minors) are normally notified of actions taken by the Committee. In cases involving suspension or expulsion, the student's dean and department head shall be notified. Staff members referring the offense to the Committee shall be notified of Committee action as well.

9. An appeal from the decision of the Student-Faculty Committee on Student Behavior may be made to a special committee of the Administrative Board appointed for the purpose. The President of Iowa State, the Vice President for Academic Affairs, or the Vice President for Student Affairs shall chair such a committee, depending upon availability, and the Chairman shall designate two other members of the Administrative Board to consider the appeal of a particular case. Within 48 hours after the original decision the student must notify the Chairman or secretary of the Student-Faculty Committee on Student Behavior of his desire to appeal. The student then has 72 hours in which to prepare a written statement of appeal for the ad hoc committee of the Administrative Board. Appeal from the decision of the ad hoc committee may be made directly to the President of the University.

10. Cases for which the Student-Faculty Committee on Student Behavior has established definite policy or for which there are established precedents may be handled by the secretary within the framework of procedures laid down by the Committee. If a student believes that a decision made by the secretary is unjust, he may appeal to the Committee. The appeal should be made in writing to the Chairman of the Committee who shall convene the Committee to hear the appeal. The regular procedures of the Committee shall then be followed.

Cases involving emotional disturbances are handled by the staff of the Dean of Students Office, after consultation with members of the Student Counseling Service and the University Health Service.

CHAPTER 4

RESIDENCE AND SOCIAL POLICIES

A. Residence Regulations for Women

1. Where you reside.

a. All undergraduate women, except those 21 years of age or over and those who have made special arrangements with the Director of Residence, are required to live in residence halls or sororities.

b. Women who pledge a sorority may move into their sorority before or after initiation, provided they abide by the Residence Hall Contracts.

c. A transfer student who is an active member of a sorority from another campus, which is represented on the Iowa State University campus, may live in her sorority house by invitation from the chapter.

2. Hours for women.

a. Participants in the Self-Limited Hours Program.

1) A woman will be eligible to participate in the Self-Limited Hours Program when she reaches her 21st birthday or sophomore, junior or senior status. Women under 21 must have parental permission.

2) Participants are subject to the procedures established by the Women's Hours Administrative Committee (WHAC).

b. Freshman and other non-participants in the Self-Limited Hours Program.

1) 12 o'clock midnight closing hours: Sunday through Thursday when classes are in session; New Student Week, except Friday and Saturday; the night before registration and registration nights for winter, spring and summer quarters; the night before a holiday or vacation except when it is Friday or Saturday or the end of a quarter (a holiday is defined as a day on which no official Uni-

versity classes are held—for example, Christmas and Easter vacation periods.) Following vacation within a quarter, regular closing hours are in effect.

2) 1 o'clock a.m. closing hours: Friday and Saturday and Thursday of Veishea.

3) Pre-school rush week hours will be published each fall.

4) After closing hours, the time of leaving the women's residences is 6:30 a.m. In the event of an emergency, academic necessity, or religious services, permission to leave earlier than 6:30 a.m. may be granted by the Residence Director or Head Resident.

5) When a concert, play, game, or similar event lasts beyond women's closing hours, special permission may be granted by the Residence Director or Head Resident to allow adequate time to reach their place of residence after the presentation ends.

6) Women students classified as graduate or special students who live in an undergraduate residence hall or in a sorority house are required to conform to the regulations that apply to undergraduate students.

7) Women guests of Iowa State students must observe the same hours as their hostesses, who are responsible for the conduct and hours of their guests.

8) Women may be absent from the residence for overnight with permission being obtained from the Residence Director or Head Resident no later than 7:30 p.m. on the desired night.

9) If a woman has "signed out" for an overnight, she is considered to be under the jurisdiction of her parents.

10) Whenever a student group (other than a religious group under the auspices of a local church, or a group directly under departmental or college supervision) makes a trip out of Ames which involves an overnight stay, the advisor of the group should inform the Head Resident or Residence Director of the women involved of the following:

a) List of women within the residence
b) Name(s) of chaperons
c) Time and date of departure and return
d) Destination and lodging at destination
e) Names of owners of cars used

These lists are to be phoned in by the advisor to the Head Resident or Residence Director no later than three days prior to departure time. Trip insurance must be taken out.

11) Activity late permissions for non-participants in the Self-Limited Hours Program.

a) Only under unusual circumstances will activity late permissions beyond normal closing hours be permitted. Faculty advisors of student organizations are responsible for notifying in writing the Head Resident or Residence Director of the woman student for whom a late permission is desired. Such notification must be in the hands of the Head Resident or Residence Director no later than 24 hours prior to 4:00 p.m. on the day for which permission is desired.

b) On Friday night of Veishea week, all women working on residence floats will be granted late hours until work is completed, provided that the float chairman assumes responsibility.*

B. Regulations for Students in Residence Halls

Students living in the University residence halls are expected to be familiar with the policies listed in the *Guide to Residence Hall Living.* These policies have been adopted by the Residence Hall student associations and the Department of Residence and apply to all students in the Residence Halls.

C. Off-Campus Housing Regulations

The University reserves the right to require students to live only in approved housing. Householders whose facilities are listed with the Off-Campus Housing Office, 1210 Friley Hall, have agreed in writing to rent to all students on the basis of character and individual merit and without restriction on the basis of race, religion, color, or national origin.

D. Regulations Regarding Social Fraternities and Sororities

1. Definition of recognition. Social fraternities and sororities are a University-recognized form of residence living. In seeking, securing and maintaining recognition from the University, these groups agree to abide by all pertinent University policies and regulations. University recognition permits these organizations to use the name of the University and to make use of all the University facilities and services available to students and student organizations.

2. Recognition of new fraternities and sororities. All matters relating to the recognition of social fraternities and sororities are administered by the Dean of Students and the University Committee on Fraternities and Sororities and the Vice President for Student Affairs. The policies and requirements for recognition may be obtained from the Dean of Students Office.

3. Responsibility and supervision. All fraternities and sororities are officially responsible to and under the supervision of the Dean of Students. Staff members from the Dean of Students Office serve as advisers to the Interfraternity and Panhellenic Councils. The Office of the Dean of Students aids in the administration of Interfraternity and Panhellenic Council policy which has been approved by the University Committee on Fraternities and Sororities.

4. Rushing. Regulations and procedures pertaining to rush are formulated and administered by the Interfraternity and Panhellenic Councils with the assistance of their advisers. Further information may be obtained from the Interfraternity Council or the Dean of Students Office.

Fraternity rushing is permitted in the Men's Residence Halls daily between the hours of 10 a.m. and 8 p.m. daily.

5. Pledging requirements. Eligibility for pledging a social fraternity or sorority is governed by Interfraternity and Panhellenic Council policy. Appeals on the waiver of Interfraternity and Panhellenic Council policy may be made first to the Executive Board of the Interfraternity Council and Panhellenic Council and then to the Committee on Fraternities and Sororities.

*Note: On the night referred to in b), neither men nor women may enter one another's residences after normal closing hours. The Head Resident or Residence Director at her discretion may, under unusual circumstances, make exceptions.

A request for special permission to pledge a student into a fraternity or sorority may be submitted by the fraternity or sorority concerned to the Administrative Boards of the Interfraternity Council and the Panhellenic Council. The request must be signed by the chapter president and the chapter adviser. Appeals of an adverse decision then may be made to the Committee on Fraternities and Sororities. Special permission will be granted only when sufficient evidence of extenuating circumstances has been established by the fraternity or sorority requesting permission.

6. Initiation requirements.

a. Eligibility for initiation to a social fraternity or sorority is governed by Interfraternity Council and Panhellenic Council policy.

b. A request for special permission to initiate a student into a fraternity or sorority may be submitted by the fraternity or sorority concerned to the administrative boards of the Interfraternity Council and Panhellenic Council. The request must be signed by the chapter president and the chapter adviser. Appeals of an adverse decision then may be made to the Committee on Fraternities and Sororities. Special permission will be granted only when sufficient evidence of extenuating circumstances has been established by the fraternity or sorority requesting permission.

7. Initiation permits.

a. Before a student may be initiated, an officer of the fraternity or sorority must submit an "Initiation Eligibility Form" in triplicate to the Dean of Students Office. This form, containing the names of perspective initiates will be used to ascertain each student's scholastic eligibility for initiation. If submitted prior to the end of the previous quarter, the forms certifying eligibility will be available approximately two weeks after the beginning of each quarter.

b. A certified eligibility form is valid only during the quarter during which it is issued. A copy of the form must be returned to the Dean of Students Office following initiation.

8. Membership files.

a. A file containing a registration card for each fraternity and sorority active and pledge is maintained in the Dean of Students Office.

b. It is the responsibility of each chapter president to see that his chapter's file is accurate at all times. Reports of pledging, depledging, deactivation and all other changes in the fraternity or sorority's membership role are to be made to the Dean of Students Office within 48 hours.

9. Breaking of pledges and repledging.

a. If a sorority pledgeship is broken, a student is not eligible for repledging for one calendar year except to that sorority to which she was a pledge. This is a National Panhellenic Council rule.

b. Interfraternity Council policy provides that if a fraternity pledgeship is broken, the student may not pledge or repledge a fraternity within a period of 90 calendar days.

10. Computation of scholastic averages.

a. At the end of each quarter the Registrar shall determine the scholastic average of each member of all residence groups and send to each organization the average of its respective members and pledges together with its group average.

b. Each quarter the Dean of Students Office shall submit to the Registrar's Office an alphabetical listing of the pledges and actives of each fraternity

and sorority. These lists show the active and pledge status as of the beginning of the quarter and include pledges registered after the beginning of the quarter. The lists are submitted during the week following mid-term week. The Dean of Students Office shall make necessary changes in these lists through the end of the ninth week of the quarter.

c. Each member's quarterly grades as tabulated by the Registrar's Office are used in determining the quarterly averages. The removal of I's is not to be considered when determining these averages.

11. Human Relations Policy. All fraternities and sororities recognized by Iowa State University shall abide by the University Human Relations Policy. (See p. 47.)

The intent of the section of the University's Human Relations Policy concerning fraternities and sororities is to assure that individuals have the broadest possible freedom in choosing their associates and friends, and that this important freedom is not denied or made difficult to put into practice by virtue of membership in a fraternity or sorority affiliated with the University. To help assure freedom of association, the University holds that each social fraternity and sorority affiliated with the University should have the complete right to select each member on the basis of his or her individual merit, without regard to race, color, religion, or national origin. Copies of the policy may be obtained from the Chairman of the University Committee on Human Relations or from the Office of the Dean of Students.

E. Social Policies

1. Men and women in each other's residences.

a. Residence halls—Men and women may be entertained in the lounges, recreation rooms, and/or rooms of the residence halls provided the particular residence has voted to do so within the policies established by its governing residence organization and approved by the Director of Residence.

b. Fraternities and sororities—Men and women may be entertained in fraternity and sorority residences provided the residence has voted to do so within policies established by its governing residence organization (IFC, Panhellenic) and provided the policies have been approved by the University Committee on Fraternities and Sororities.

2. Registration of social events.

a. Events considered to be all-University events must be registered by the Social Coordinating Commission. Scheduling will be handled through the Office of the Dean of Students.

b. Social events held by residence groups which are not all-University events but require the use of University facilities, must be scheduled in accordance with the policies and procedures of the individual residence groups (WRA, MRA, TRA, ISA, IFC, and Panhellenic).

c. In the case of serenades, it is the responsibility of the residence president to inform the group to be serenaded and the campus police when and where the serenade will be occurring.

CHAPTER 5

GENERAL RULES FOR EXTRACURRICULAR ACTIVITIES

A. Scholastic Requirements for Participation in Extracurricular Activities

1. Leadership positions in student organizations. The minimum cumulative grade average required of students who hold an office or position in a campus organization is 2.00, except where the constitution or by-laws of an organization require a higher average. A student who is on temporary enrollment may not apply or run for or hold any student office or position.

2. Participation in intercollegiate athletics. Students who wish to participate in varsity and freshman athletics will want to know these three important regulations:

a. One year's work in residence is required for intercollegiate competition unless the student is a junior college graduate with at least 24 semester hours or 36 quarter hours of college work in residence in the junior college from which he was graduated.

b. During the three quarters of residence immediately previous to the quarter in which participation is to occur, the student must complete at least 36 quarter credit hours with a grade point average of 1.80, except that students with 90 quarter credit hours or less will be eligible with 1.60.

c. A student entering directly from high school and participating in track, gymnastics, wrestling, or swimming shall be required to pass 12 quarter hours with a grade point average of not less than 1.60 in his first quarter of residence to be eligible for varsity competition his freshman year.

Additional information may be obtained in Room 203, State Gym, Iowa State University.

B. Forming an Organization

Any group of students may form an organization, provided their purposes are compatible with those of the institution. The authority to recognize new organizations of students is a University responsibility currently delegated through the Dean of Students Office to the Organization Recognition and Control Commission, an adjunct of the Government of the Student Body, and student organizations seeking recognition do so through this Commission. Persons desiring to form new groups are advised to consult with the Office of the Dean of Students or the Government of the Student Body Office.

C. Policy on Campus Speakers and Programs

It is the policy of the State Board of Regents, expressed through the institutions of higher education under its control, to permit students and staff to hear and discuss diverse points of view from speakers and programs sponsored by recognized student, faculty, and employee organizations. This policy is entirely consistent with the aims of higher education. It is designed to emphasize that in a democratic society all citizens have not only the right but the obligation to inform themselves on issues of contemporary concern including politics, religion, ethics and morals.

Therefore, the Regents approve the following procedure for effectuating this policy:

1. The President or a committee designated by him, or both, shall be responsible for the administration of this policy on a particular campus;

2. In sponsoring campus speakers and programs, recognized faculty, student, and employee organizations must comply with institutional rules on the reservation of rooms in advance, the posting of notices, and the payment of rental charges when applicable and such other rules as the institution prescribes for the use of its buildings to avoid any interference with the regular program of the institution;

3. Whenever considered appropriate in furtherance of educational objectives, the President or the campus committee may require that at any particular meeting: (a) any speaker be subjected to questions from the audience, and (b) the meeting be chaired by a tenured member of the faculty;

4. In order to encourage the presentation of diverse points of view on any issue, the President or the campus committee may at any particular meeting or from time to time sponsor, or encourage recognized campus groups to sponsor, additional speakers or programs which will contribute to the full and frank discussion of such issue.

D. Use of Loudspeakers

Use of loudspeakers on cars to publicize campus events is limited to the period from 11:50 a.m. until 12:10 p.m. Monday through Friday. Ordinarily, speakers may be used only to provide publicity for all-University events. Equipment may be rented from the Chief Engineer of WOI. Permission to use a loudspeaker on the city streets must be obtained from the city manager. Permission to use loudspeakers at times other than those listed may be obtained from the Dean of Students Office for special events such as Homecoming, Campus Chest, Veishea, etc.

E. Solicitations Policy

Any direct solicitations of students, on the campus, other than the annual Campus Chest Drive must be cleared through the Dean of Students Office.

F. Policies Governing Campus Queens Contests

1. Definition. A woman will be considered a major campus queen if she has been selected in an all-University election, or represents any one of the major residence groups or one of the six colleges.

2. Eligibility.

a. No woman shall be eligible for more than one major queen title in any given school year except Veishea Queen of Queens.

b. Each of the six college councils may recognize a queen who will represent that college for the school year.

c. To represent a major residence group, a queen must have been selected through a process approved by the executive council of the residence group.

3. Qualifications.

a. Candidates for queens must be third-quarter freshmen, second-quarter transfer students, or upperclasswomen.

b. Candidates must be in good standing with the University.

4. Elections. The following rules govern elections of campus queens:

a. Letters which are sent to residence groups for selection of their candidates are to be checked in the Dean of Students Office before final typing.

b. During the period of campaigning, pictures and posters are allowed only in Beardshear and Memorial Union. None may be placed along campus walks.

c. In those queen contests wherein two elections are held (that is, finalists are selected and from them a queen) the following rules will govern:

1) Finalists will be permitted to campaign only as a group.

2) Skits by the group of finalists may be allowed by the Queen Selection Committee of the organization sponsoring the election.

3) All finalists, as a group, may visit residence groups provided they are invited to make such a visit.

5. Sponsors. Sponsors of queen candidates from which selections are made at receptions are permitted to put up pictures and posters only in voting places prior to the final selection. They may not send out pictures and other information to individual members, residences, or organizations.

6. Violations.

a. Violation of any of the above rules by any candidate or her sponsor will result in the disqualification of the candidate.

b. Violations are to be reported to the Dean of Students Office.

7. Veishea Queen of Queens. To be eligible for Veishea Queen of Queens and her court, one must have been selected as a queen representing a major residence or one of the six colleges, or have been selected by an all-University election.

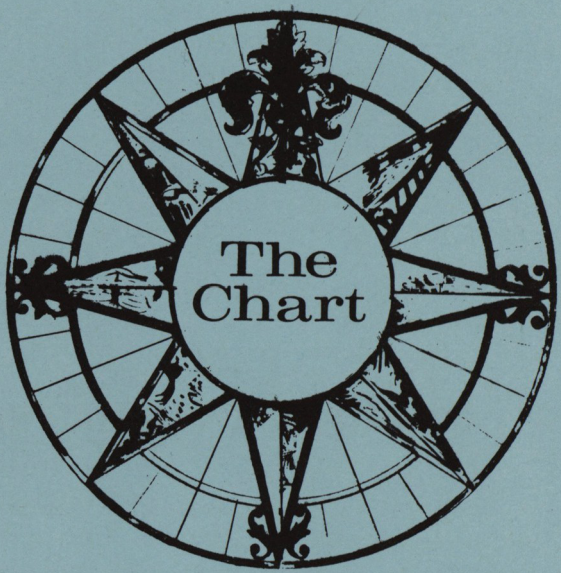
G. Women Participating in Sports Events

Major sports events (example: Greek Olympics, Sigma Chi Derby Days, Delta Tau Delta Powder Puff Football, etc.) in which women compete against men, or in which women compete against women under auspices of a men's organization, must be cleared beforehand through the University Health Service.

UNIVERSITY COMMITTEE ON HUMAN RELATIONS

The policy of Iowa State University is to protect and preserve the human rights of all faculty, staff, and students. The University serves, regardless of race or creed, all who seek its instruction. Its students and faculty may well include members of all groups and segments of society, accepting each other, learning and working together. In education, housing, employment, social activities, and all other areas of University life, individuals are to be evaluated on the basis of ability and merit, without regard to race, color, creed, or national origin.

The University considers it an obligation to work actively to end discrimination. Where there has been an infringement of human rights, the administration will undertake to correct the situation and to prevent its recurrence.


The
Chart

Blue Cross Plan.

Eight full-time physicians have offices in the out-patient clinic, with the following daily hours:

Monday thru Friday	8:00-11:45 a.m.
	2:00-5:00 p.m.
Saturday	8:00-11:45 a.m.

One physician remains on call at all times for emergencies, so that when the out-patient clinic is closed, the student who is ill or has been injured goes directly to second floor, where the nurse will call the doctor who is on duty for that day. The health staff makes no house calls except in cases of extreme emergency.

There is a diet table maintained in the University Hospital for students who need a special diet. The charge is slightly greater than in the residence halls but is offered as a matter of convenience to students.

STUDENT HEALTH AND ACCIDENT INSURANCE

Iowa State University provides insurance coverage for the student who is looking for a group plan at a reasonable cost. The present cost is $17.50 per year, payable annually.

The three areas covered are:

1. Accident Provision: Reimbursement will be made up to $500 for each accident. It makes no difference whether the accident occurs at the University, at home or while traveling.

2. Hospitalization Provision: Reimbursement will be made for a maximum of 30 days at the rate of $12 per day while hospitalized. In addition $100 is available for miscellaneous hospital expenses. For non-surgical sickness, $3 will be allowed for each visit by the attending physician, during hospitalization, with a limit of $90 per sickness.

3. Surgical Provision: Reimbursement in accordance with graduated schedule ranging up to a maximum of $225 for more serious operations.

The enrollment clerk is next to the Treasurer's Office, first floor, Beardshear Hall, during registration. The University administration encourages interested students to investigate the possibilities of the program. Further information is available in the Personnel Office, Room 16, Beardshear Hall.

PLACEMENT OFFICES

The University maintains placement offices where employers and prospective employees are brought together. Each of these offices assists students who are about to graduate and who seek information about career openings in their field. The offices also work with alumni who are changing positions. In some instances, undergraduates are assisted in finding summer employment. The place-

ment or personnel officers are:

Agriculture: Prof. Ronald D. Kay, 115 Curtiss.

Engineering, and Sciences and Humanities: Prof. L. R. Hillyard, 106 Marston.

Home Economics: Prof. Jeannette Korslund, 131D MacKay.

Teacher Placement (all colleges) and Education: Dr. Norman Boyles, 102 Nickell House.

Veterinary Medicine: Dr. Ralph L. Kitchell, 200 Veterinary Administration.

SPEECH AND HEARING CLINIC

Speech and Hearing Clinic is a service for students with individual speech and hearing problems. It is open to those who wish to come on their own initiative or who are referred to the clinic for special help. Speech clinicians are members of the Department of English and Speech, with special training in this field. Inquire at Room 331, Pearson Hall.

WRITING CLINIC

Writing Clinic is a service to give students above the rank of freshman assistance with their problems of written expression through individual consultation and study. Students who reveal the need for help in proficiency qualifying examinations, transfer students who are required to take tests or do remedial work, students whose teachers or advisors refer them to the clinic for special help and other students who wish consultation are eligible to use the clinic. The Writing Clinic is open in Room 310, Pearson Hall during posted hours.

HUB TICKET OFFICE

The Hub Ticket Office provides a central location on campus where tickets to campus events may be sold. The use of the office is restricted to groups directly affiliated with the University and to University-sponsored events. Mr. Forrest Dubberke, Room 1, Beardshear Hall, handles arrangements for operating the office.

THE ALUMNI ASSOCIATION

The primary objective of this corporation is the advancement and welfare of Iowa State University, its students, faculty, graduates and former students. The Association maintains liaison between the campus and more than 75 alumni clubs; annually sponsors numerous campus events to encourage students, parents, faculty and alumni to cultivate and maintain meaningful relationships; and publishes the bi-monthly *Alumnus* magazine. The Alumni Achievement Fund, also part of this corporation, annually makes available more than one-half million dollars of gift support. This is used for student scholarship and loan funds and assistance in varied cultural and educational activities for the benefit of students. Address and biographic files on all alumni are available to students, as well as to alumni and University personnel. Offices are in Rooms 242 and 125, Memorial Union.



EVENTS, ACTIVITIES AND ORGANIZATIONS

ALL-UNIVERSITY EVENTS
RECOGNIZED ACTIVITIES and ORGANIZATIONS
ORGANIZATIONS OF THE SIX COLLEGES
RELIGIOUS ACTIVITIES
ATHLETICS



In keeping with its fundamental purpose of helping students acquire the skills, abilities, attitudes, and knowledge that will prepare them for complete living in a modern democratic society, Iowa State University provides an environment of cultural, religious, and social development to supplement the student's in-class preparation. All students have the opportunity to take part in a program of extracurricular activities. These activities are designed to provide additional educational experiences, opportunities for leadership, diversified recreation, and an outlet for special abilities.

The Activities Advisory Service of GSB lists the all-University activities. Further information and assistance to students interested in and participating in activities is provided by the Activities Advisory Service, Room 57, Memorial Union, and by the Office of the Dean of Students, Fifth Floor, Memorial Union.

ALL-UNIVERSITY EVENTS

CONCERTS

Iowa State's Music Council provides for all students two of the finest concert series available in a given season—The Artist Concert Series and the Town and Gown Series. Students are admitted to these concerts without charge on presentation of their activity tickets; reserved seats are available for a 25-cent service charge.

Other events include concerts, musicals, and Broadway presentations. In addition, Iowa State's bands, choruses, orchestras, and Department of Music faculty present regular concerts.

For more specific information, contact Dr. Alvin Edgar, Room 1, Music Hall.

LECTURE SERIES

The University Lecture Series brings to the campus during the academic year a number of speakers eminent in national and international affairs, the sciences and the arts. In addition to their formal lectures, a number of these speakers meet with students informally for discussions. Through these lectures and discussions the students are given a well-rounded presentation on cultural, educational, economical, philosophical and scientific interest. A World Affairs Institute, concentrating on one aspect of international interest and drawing on experts in the field, is held each year. The University Lecture Series, from time to time, also sponsors or co-sponsors dramatic, dance and musical events.

The University policy on inviting speakers and programs to campus may be found in the Code of the Student Community section.

IOWA STATE UNIVERSITY THEATRE

Iowa State University Theatre embraces several activities. Iowa State Players present three plays a year. The Laboratory Theatre seeks out unusual plays for specific laboratory purposes and features one play per quarter. Students are eligible and encouraged to participate in all activities of the Iowa State University Theatre. For all Iowa State Players productions, an effort is made to use students exclusively for all acting roles and backstage positions. Occasionally

staff members and townspeople participate in Laboratory Theatre productions. Students who work on two University Theatre productions, either Players or Laboratory Theatre, become eligible for membership in the Iowa State Players Club. Inquire at Room 3, English Office Building.

English 324C, the play-production class, presents student-directed plays in the spring.

Professional artists and plays are sometimes brought to the campus in cooperation with other organizations.

The Film Theatre presents famous foreign or American movies on Wednesday evenings of each quarter. A small fee is charged for the series.

FOCUS

Focus is the name given to the Festival of Fine Arts which takes place on the Iowa State University campus the first part of each spring quarter and lasts for approximately two weeks. These two weeks epitomize the activities which occur regularly throughout the year, further emphasize the talent present on campus and offer outstanding groups and figures from the larger worlds of the arts and public affairs.

Art exhibits, symphony and chamber music concerts as well as solo musical performances, dramas, lectures on various aspects of the arts, and dance recitals are regular features of this concentrated period. In addition, informal talks, discussions and demonstrations involving the arts occur.

It is hoped that the festival will remind students that although Iowa State University has achieved its world-wide reputation in the areas of science and technology, it is increasingly and vitally involved in the areas of the fine arts.

For specific information concerning Focus, contact Dr. James A. Lowrie, Department of English, 226, Pearson Hall.

BOOKS AND COKES—BOOKS AND COFFEE

Books and Cokes, sponsored by *Sketch,* is a weekly book review presented in Memorial Union by students for students only, during fall and spring quarters.

Books and Coffee is a weekly winter-quarter book review presented by members of the Department of English and Speech at Memorial Union. This is open to students and faculty.

CAMPUS CHEST

Campus Chest Week, held early in the fall quarter each year, offers the students of Iowa State an opportunity to help worthy charities while participating in numerous fun-filled events. The "Miss Legs" contest, Auction, dances and Blast are some of the highlights of the week. Campus Chest serves the students by consolidating all fund drives into one effort. In the past, charities receiving funds from Campus Chest have included Promise, Inc., the Ames Community Chest, World University Service, and the YMCA and YWCA.

HOMECOMING

Homecoming celebrations bring a welcome suspension of Friday afternoon and Monday morning classes. This break allows residence groups to apply finish-

ing touches to their lawn decorations in competition for trophies awarded to outstanding displays.

All-campus festivities get underway with the Pep-Bar-B-Q on Friday evening. A band fanfare ushers in the program at which time the Homecoming Queen and Cy's Favorite Alum are introduced. Those events following the Bar-B-Q—the bonfire, pep rally, and jazzboree—delight all the young in spirit.

The highlight of the celebration is Saturday's football game against a Big-Eight rival. Memories of Saturday night's concert and the dance which follows are enduring reminders of the excitement and color of the season. Thoughts of a class-free Monday morning help to prolong the period of celebration.

VEISHEA

Veishea, the nation's largest student-managed festival, is the crowning event of the University year. Over seven months of preparation and thousands of students working together combine to produce this 3-day event in early May.

Veishea is Iowa State University on display, attracting thousands of visitors to see its outstanding educational displays and its colorful entertainment. Departmental open houses feature exhibits of interest to both visitors and future university students. Opening ceremonies, Stars Over Veishea, Iowa State Players, the Jazz Concert, the Veishea dance, and many athletic events and extracurricular activity presentations offer entertainment which is suited to the tastes of everyone.

Career Day presents a program which is designed especially for the visiting high school students, who are given an opportunity to meet instructors in fields of their interest. They obtain information on residences and social life. In general they see life at Iowa State.

Thousands of persons line the campus streets on Saturday morning to watch the Veishea parade. With residences in keen competition, the floats are ingenious and colorful. Adding to the color are more than 30 high school bands, drill teams, and, of course, majorettes.

A Veishea Queen of Queens, chosen by the student body from the campus queens of the year, reigns over the entire celebration.

A portion of the Veishea activities is the awarding of the "Governor's Award" during the Tri-Service ROTC Military Review that is held on the central campus.

The evening stage show, Stars Over Veishea, presents a Broadway musical, completely produced, directed and cast by students. Combining modern stage design, colored lights, brilliant costumes, and music of orchestra and chorus, Stars Over Veishea combines with the Veishea dance to make a fitting finale to this unique festival.

GREEK WEEK

Sorority and fraternity members set aside one week to learn more about other Greek groups on the campus and to promote better understanding. Discussion groups meet and exchanges are held. Sporting events, service projects, a dance and concert add to the festivities of Greek Week.

RESIDENCE HALL WEEK

Residence Hall Week is planned and carried out each spring by the men and women who live in the Residence Halls. The purposes are to produce greater unity among those living in the halls; to provide cultural, intellectual, social, and recreational activities for hall members and the entire student body; and to introduce Residence Hall living to prospective freshmen. Activities include the crowning of a queen, dances, open houses, intramurals, a carnival and a concert.

MEMORIAL UNION FUNCTIONS

The Memorial Union is host to Iowa State students, alumni and visiting guests. A variety of services are to be found in this five-story hub of activity ranging from food service in the lovely Campanile Room, cafeteria service, a grill and vending machines, a games area, art displays, music and television rooms, browsing library, a barber shop, and student organization offices. Special programs are presented throughout the year providing something of interest for everyone. Bridge lessons, dance classes, news, travel and bridal forums, art previews, "Dinner with a Prof," Focus on You, Club 2000, Varieties, ski trips, Ratskeller and a Playboy dance are but a few of these activities.

SOR-DOR AND SINFONIA

Sor-dor is the singing competition among the women's dormitories and sororities, held in the spring quarter. Trophies are awarded the winners of the contests in each group. These contests are sponsored by Sigma Alpha Iota, women's music professional fraternity. *Sinfonia* is the men's competition in singing, sponsored by Phi Mu Alpha, men's music professional fraternity. Trophies are similarly awarded at the final event.

RECOGNIZED ACTIVITIES AND ORGANIZATIONS

(Not described elsewhere in The Chart)

INTEREST AND SERVICE GROUPS

Air Force ROTC Cadet Club
Air Force ROTC Rifle Team
Alpha Phi Omega
Ames Camera Club
Angel Flight
Campus 4-H Club
Campus Radio Club
Circle K
Cosmopolitan Club
Cyclone Club
Cyclone Sabers
Des Moines Commuter Club
Drama I - Alums
Dress Blues
Iranian Student Association
ISU Debaters
ISU Hockey Club
ISU Promenaders Square Dance Club
ISU Rifle and Pistol Team
ISU Rodeo Club
ISU Sport Parachute Club
ISU Women's Riflery and Pistol Club
Judo Club
Pan African Student Organization of America
People-to-People
Pep Council
Radio Workshop
Soccer Club
Student Peace Union
Varsity I Club
Women's Tennis Club
Young Democrats Club
Young Republicans Club

HONORARIES AND PROFESSIONALS

An *activity honorary society* is one in which election to membership is based on active interest and participation in, or special attainment in, all-University activities. To be eligible, a student must be classified as a sophomore or higher.

Cardinal Key is the highest honorary for men of the junior and senior classes. Leadership, character, scholarship and service to Iowa State are the requisites upon which members are selected by the faculty and student members of Cardinal Key.

Mortar Board membership is the highest honor that can come to an Iowa State woman. Selections are made from those junior women who have distinguished themselves by their scholarship, character, leadership and service.

The following are activity honorary societies now officially recognized by Iowa State University:

Beacons (local)—Service honorary for sophomore WRA women
Cardinal Key—Highest honorary for upperclass men (Leadership, character, service, scholarship)
Gamma Gamma—Fraternity, sorority (Leadership, service)
Knights of St. Patrick—Engineering, men
Mortar Board—Junior women (Scholarship, character, leadership, service)
Order of the Chessman—NMRA and TRA (Leadership and service)
Order of the Rose—Honorary for junior and senior WRA women
Phi Upsilon Omicron—Home economics (Leadership, character, scholarship, interest)
Tomahawk—Independent students sophomore activities honorary
Women's "I"—Women's athletic honorary

A *professional society* is one to which members are elected from students having special departmental affiliations and in which qualifications such as scholarship, personality or institutional interest may be considered.

No student shall be elected to a professional society before he is classified in the junior year.

To be eligible for election to professional societies in major departments, a student must have a general average equal to the average required for graduation.

To be eligible for election to professional societies outside his major department, a student must have a scholastic average of 2.25.

To become eligible for election to professional societies in strictly departmental fields outside of major departments, a student must have completed five courses totaling at least 15 credits in the department with which the society is associated. Exceptions: public speaking and musical organizations.

The following are professional societies now officially recognized by Iowa State University:

Alpha Kappa Psi—Business, upperclass men
Chi Epsilon—Civil engineering, upperclass men
Delta Phi Delta—Art, upperclass women
Delta Sigma Rho—Intercollegiate debate, men and women

Eta Kappa Nu—Electrical engineering, upperclass men
Gamma Epsilon Sigma—Industrial engineering, upperclass men
Helm, The—Naval Science, men
Iota Sigma Pi—Chemistry, women
Keramos—Ceramic engineering, men
Lampos (local)—Science scholarship and activities, upperclass men and women
Omega Chi Epsilon—Chemical engineering, men and women
Order of the Sextant—NROTC midshipmen in good standing
Phi Delta Kappa—Educational, men
Phi Lambda Upsilon—Chemistry, scholarship and character, men
Pi Tau Sigma—Mechanical engineering, upperclass men
Psi Chi—Psychology, men and women
Scabbard and Blade—Military Scholarship and leadership
Sigma Gamma Tau—Aeronautical engineering, upperclass men
Society of American Military Engineers—Tri-Service ROTC men
Tau Lambda Rho—Civil Engineering Summer Campus students, men
Tau Sigma Delta—Architecture, landscape architecture, men and women
Theta Sigma Phi—Journalism, women

DEPARTMENTAL SOCIETIES AND ORGANIZATIONS

Alpha Chi Sigma—Chemistry or chemical engineering, sophomore men
Arnold Air Society—Advanced Air Force ROTC, scholarship and leadership
Delta Phi Delta—Art, upperclass men and women
Epsilon Pi Tau—Industrial Education, upperclass men and women
Pershing Rifles—Leadership and precision drill
Phi Mu Alpha—Music, men
Phi Sigma Iota—Romance language fraternity
Pi Mu Epsilon—Superior mathematics, men and women
Sigma Alpha Iota—Music, women
Sigma Delta Chi—Journalism, men
Theta Sigma Phi—Journalism, women

An *honor society* is one in which election to membership is based primarily on attainment in scholarship or research.

The following are honor societies now officially recognized by Iowa State University:

Alpha Kappa Delta—Sociology, men and women
Alpha Lambda Delta—Freshman women, scholastic
Alpha Zeta—Agriculture, upperclass men
Epsilon Omicron Rho—Engineering Operations Honorary
Gamma Sigma Delta—Agriculture, graduate men
Omicron Nu—Home Economics, women
Phi Eta Sigma—Freshman men, scholastic
Phi Kappa Phi—Senior men and women, scholastic
Phi Zeta—Veterinary medicine, men and women
Sigma Xi—Scientific research honorary, men and women
Tau Beta Pi—Engineering, men

UNION STUDENT BOARD

The Union Student Board represents the student body on the Memorial Union Board of Directors to determine Union policy and allocate the use of Union facilities to benefit the maximum number of students. Its twelve members, selected by interview, organize the diverse programs provided for the Iowa State student.

STUDENT PROPERTIES BOARD

Student Properties Board is a nonprofit organization which owns and rents out to social and business organizations on campus, hard-to-get equipment such as backdrops, sound effects, records and lighting equipment. Further information about Student Properties Board may be obtained in Room 53, Memorial Union.

MUSICAL ACTIVITIES

Over a dozen musical organizations afford Iowa State students the opportunity to perform music suited to a wide variety of musical tastes. About one out of every six Iowa State freshmen joins one or more of these groups. The Cyclone Marching Band has developed a reputation for its consistently fine halftime shows. The touring Symphony Band and Varsity Band perform the best in concert repertoire, while the Stage Band appears regularly in both local and off-campus performances.

Choral groups range from the highly stylized Cardinal Keynotes, a small swing choir, to the Iowa State Singers, the select touring group. The Men's Glee Club and the Chamber Singers each provide a specialized type of musical activity for students who qualify for membership. The Oratorio Chorus of 150 voices appears regularly with the Iowa State University Symphony Orchestra in performances of the larger accompanied choral masterpieces. A Freshman Chorus serves as a training choir, and also appears in concert. Each year, all of the choral groups combine and are joined by hundreds of singers to comprise the Festival Chorus which becomes the central feature of the annual Christmas Festival. Membership in this group is limited only by the mechanics of rehearsal and performance.

For information about joining these groups, call the Department of Music, phone: 294-3782.

PUBLICATIONS

The *Iowa State Daily,* the campus newspaper, is published Tuesday through Saturday each regular school week. The advertising and editorial offices are in the southwest wing of the Press Building. Students get actual experience as reporters, ad salesmen, photographers and editors on the Daily staff. Positions are open to *all* students regardless of major. During summer sessions, the newspaper is published weekly. The Daily is governed by a board of eight—six students and two faculty members. The two faculty members are appointed by the President. Selection of students to fill vacancies on the board is made through application and by approval of current board members. Student members represent each of the colleges at Iowa State.

The *Bomb,* Iowa State's yearbook, is off the presses each spring with a record of the year's activities and events. A new staff is selected each winter,

and any student may apply for writing, photography and office jobs, at the Bomb offices in the east wing of the University Press Building. The Bomb is governed by a board made up of two faculty persons appointed by the President, and six elected students, representing each of the colleges. Senior students receive a copy of the Bomb from that portion of the activity fee alloted to the yearbook. Other students may purchase a copy at the time of fall registration or during fall quarter.

The *Iowa Agriculturist,* published quarterly, reports on areas of interest to agriculture students. The Agriculturist has an office in Room 126, Press Building.

Outlook, for Today's Woman is published five times a year by students in the College of Home Economics. Offices are in Room 127, Press Building.

The *Iowa State University Veterinarian,* published once each quarter, is the official publication of the ISU Student Chapter of the American Veterinary Medical Association. Office of this magazine is on the ground floor of the Veterinary Medical Diagnostic Laboratory.

The *Iowa Engineer* is a monthly technical publication by the students of the College of Engineering. Offices are in Building J.

The *Ethos* magazine is published five times a year by students in the College of Sciences and Humanities. Editorial and business offices are located at 109 Press Building.

The *Ames Forester,* issued each spring quarter, is the yearbook of the Department of Forestry. Offices are in Room 201, Curtiss Hall.

Sketch is a quarterly magazine which gives all creative student writers an opportunity to publish their work.

Three Quarters, published yearly by the Department of English and Speech, presents the best writing of the freshman English classes.

Brief Candle is an independent, bi-weekly newspaper published at Iowa State to promote discussion of intellectual, political, social, and artistic concerns by the student community.

Pass in Review is a quarterly newspaper published by Army ROTC cadets.

Peritus is published three times during the academic year by students of the Design Center comprised of the departments of Architecture, Landscape Architecture, and Applied Art.

ORGANIZATIONS IN THE SIX COLLEGES

College Councils in Agriculture, Education, Engineering, Home Economics, Sciences and Humanities and Veterinary Medicine are student organizations established to give students within the various departments and colleges a chance to know one another and to work together.

Agriculture Council serves as a unifying agency for the various departmental clubs in the College of Agriculture and is a semi-official contact between the Dean of Agriculture and the agriculture student body. Ag Council sponsors activities which involve and benefit the students. All-Ag Fall Festival, the largest activity, involves a Hall of Fame, Career Day, Bar-B-Q, and several smaller

events. At Winter Cotillion, the college queen is crowned. Senior Seminars, Firesides, Ag Activities Seminar, and Freshman Reception are a few of the other events sponsored by the Council.

About 2,900 students are represented in the following departmental clubs: Agricultural Business, Agricultural Education, American Society of Agricultural Engineers, Agricultural Journalism, Agronomy, Block and Bridle, Dairy and Food Industry, Dairy Science, Farm Operations, Forestry, Fish and Wildlife Biology, Horticulture, Poultry Science, and Student Society of Landscape Architects.

Education Council serves as a coordinating agency for College of Education student activities as they relate to the university and as a semi-official contact between the Dean of Education and the education student body.

The council aids in the promotion of interest area clubs and stimulates participation in student professional organizations. It assists in orientation proceedings and provides for student representation on appropriate college and university committees.

Engineering Council serves to promote cooperation among the various departmental clubs in the College of Engineering and the Technical Institute and as a semi-official contact between the Dean of Engineering and the engineering student body. In addition, Engineering Council provides guides for freshmen during Orientation Days, sponsors the freshman reception each fall for new engineering students and sponsors the annual Engineers' Week.

Students in the College of Engineering may join the clubs and societies in their particular department. Clubs and societies represented on campus with national affiliations are as follows: American Institute of Aeronautics and Astronautics, American Society of Agricultural Engineers, American Institute of Architects, American Ceramics Society, American Institute of Chemical Engineers, American Society of Civil Engineers, Institute of Electrical and Electronics Engineers, American Institute of Industrial Engineers, American Society of Mechanical Engineers, Engineering Operations Society, Associated General Contractors, American Nuclear Society, the American Institute of Mining and Metallurgical Engineers, the Society of Women Engineers, the Society of Automotive Engineers, and the Society of American Military Engineers.

Home Economics Council has the function of furthering the professional interests of students in the College of Home Economics. The Council is composed of the presidents of the seven departmental clubs (Applied Art, Child Development, Home Ec Education, Food and Nutrition, Family Environment, Institution Management and Textiles and Clothing); representatives from Home Economics Journalism, Home Economics for General Education, Physical Education, and the college-at-large; and liaison representatives from the Government of the Student Body and Iowa State Daily.

The seven departmental clubs form a college chapter of the American Home Economics Association.

Activities of the Home Economics Council include participation in the Iowa Home Economics Association and the American Home Economics Association annual meetings, programs of interest, and projects as deemed meaningful to the women and men in the field of home economics.

Sciences and Humanities Council serves as a liaison between the students and faculty of the College by assisting in the betterment of the students' aca-

demic lives. Direct communication is facilitated by the Council's sponsoring Faculty Firesides. Assistance is given to clubs in most of the departments including Botany, Business Students Association, Economics, Geology, Mathematics, Foreign Languages (French and German), Physical Education for Men, Physics, Psychology, Sociology, Statistics, and Zoology. In addition, various honoraries serve the departments.

The Council assists in Freshman Orientation each fall and sponsors speakers and programs of educational benefit to the students. In furthering this effort, studies and proposals are made concerning student academic problems.

The Iowa State University Student Chapter of the American Veterinary Medical Association is composed of students in the College of Veterinary Medicine. The chapter has regular monthly meetings and sponsors such activities as a homecoming luncheon for veterinary medicine alumni; a Christmas party for members, their families, and faculty; a winter smoker, a spring picnic, and a spring formal. They close the year with an awards and honors program in the spring. The student chapter sponsors a club for pre-veterinary medicine students. Corresponding with the student chapter of the AVMA is the ladies' auxiliary, a social and service organization for the wives of veterinary medicine students.

RELIGIOUS ACTIVITIES

Iowa State is a state-supported, nonsectarian institution, but it recognizes the importance of spiritual life and cooperates with the many off-campus groups which seek to fulfill the religious needs of the community.

Activities pertaining to the religious life of Iowa State students are under the supervision of the Dean of Students Office.

The *Student Religious Council* is made up of representatives from student religious organizations. The Council plans and coordinates religious activities of an all-University nature.

The University YM-YWCA, located in Alumni Hall, provides an active program throughout the school year. Weekly Y-Night Meetings range in subject matter from world issues, social issues, discussions of education reform, experiments in creative thinking, group dynamics and leadership training. Other activities include: Freshman Camp just before University Orientation Days, trips to Chicago and Minnesota, the Washington-New York Seminar during quarter breaks, an International Gift Fair and two Art Fairs to display and sell the work of local artists, various service projects such as Pal and Junior Pal and working with retarded children at Woodward State Hospital and others, co-sponsorship with University Lectures Committee of the World Affairs and National Affairs Institutes, and the Catacombs Coffeehouse each Friday and Saturday night providing folk singing, drama, poetry reading, exotic coffee and lively conversation. In addition to all of this the YM-YWCA sponsors summer projects in the United States and abroad.

Detailed information on religious activities may be obtained from the Dean of Students Office, Fifth Floor, Memorial Union.

STUDENT RELIGIOUS ORGANIZATIONS

The following student religious organizations are the core of religious life at Iowa State:

- Ames Friends
  2330 Lincoln Way
  Mrs. Richard Squires
- B'nai B'rith Hillel (Jewish)
  Memorial Union
  Diane Abramsohn
- Campus Baptist College Fellowship (General Association of Regular Baptist Churches)
  130 South Sheldon Avenue
  Paul Tassell, Pastor
- Campus Crusade for Christ (Interdenominational)
  419 Lynn
  Wes Brennamen, Campus Director
- Canterbury Club (Episcopal)
  St. Johns by the Campus Student Center
  Douglas Haviland, Chaplain
- Christian Reformed Church
  3624 Ontario Road
  Fred J. Walhof
- Christian Science Organization
  Memorial Union
- Christ's Ambassadors (Assembly of God)
  913 Carroll
  Norman D. Tosten, Pastor
- Church of Christ
  Lincoln Swing & Abraham Drive
  Jerry Harvill, Minister
- Evangelical Free Church
  1524-24th Street
  M. D. Lundell
- First Church of Christ, Scientist
  226-9th Street
  Clifford M. Simon, Faculty Adviser
- Memorial Lutheran Student Center
  W. J. Fields, Campus Pastor
  Richard Staats, Assistant Pastor
- Grand Avenue Baptist Student Union
  612-24th Street
  John Hamilton
- Inter-Varsity Christian Fellowship
  Memorial Union
  John Stanford, Faculty Adviser
- Mutual Improvement Association (The Church of Jesus Christ of Latter-Day Saints)
  2035 Sunset Drive
  F. D. Stevenson, Branch President
- The Navigators
  419 Lynn
  Don McDonald
- St. Thomas Aquinas (Roman Catholic)
  2210 Lincoln Way
  James A. Supple, Pastor
  Melvin Hemann, Assoc. Pastor
  Jack Parr, Assoc. Pastor
  Daniel Tarrant, Assoc. Pastor
- Reorganized LDS
  104 Wilmoth
  Jerry DeBarthe
- Unitarian Fellowship of Ames
  Alumni Hall
  David Mills
- United Campus Christian Ministry Centers include:
  Westgate Center
  Sheldon and West
  Roger Williams Center
  200 Lynn
  Frisbie House
  2330 Lincoln Way
  Paul Bodine, William R. Belli, Mark Rutledge, and Jim Paton—Staff
- University Lutheran Congregation (ALC/LCA)
  2126 Gable Lane
  S. Philip Froiland, Campus Pastor
  Barbara Nelson, Counselor
  Dick Owens, Counselor
- Wesley Foundation (Methodist)
  2622 Lincoln Way
  Wilbur Wilcox, Wayne Bartruff, Jerry Smith, Carole Bryan and Dorothy Hedrick, Counselors
- Young Men's Christian Association
  Alumni Hall
  Frank Johnson, Program Director
- Young Women's Christian Association
  Alumni Hall
  Claudia Johnson, Director

ATHLETICS

VARSITY AND FRESHMAN ATHLETICS

Iowa State is a member of the Big Eight Conference, composed of the universities of Colorado, Kansas, Missouri, Nebraska, Oklahoma, Oklahoma State, Kansas State and Iowa State. This conference is one of the strongest in the United States. Year in and year out, one or more of its members rank nationally in various sports.

Freshman teams play limited schedules each year. The varsity program includes football, cross country, basketball, swimming, track, wrestling, gymnastics, baseball, golf and tennis.

In order to make it possible for student athletes to attend school, participate in athletics and have adequate time for studies, member schools are permitted to give athletic scholarships covering books, fees and tuition, and room and board.

Information concerning the regulations governing participation in varsity and freshman athletics may be found in the Code of the Student Community section.

INTRAMURALS FOR MEN

Students interested in participating in recreational sports will find ample opportunity in the ISU Intramural Program. More than 6,000 students compete in 215 tournaments in 27 different sports. Competition is organized into four divisions—dormitories, fraternities, independents, and graduate students and faculty. Each division has a Council of students which is a policy-making body for that division.

Some students participate in the program as officials and supervisors and are paid for these services.

For more information concerning intramurals, consult the Intramural Office, Room 214, Beyer Gym, 294-3128.

INTRAMURALS FOR WOMEN

Intramural and recreational sports for women are directed by the Women's Intramural Association with the help of the staff of the Department of Physical Education for Women. Volleyball, tennis, table tennis, golf, swimming, basketball, badminton, softball, fencing, bowling, gymnastics and archery are planned for the residence halls, sororities and off-campus organizations. Co-recreational activities are offered in tennis, bowling and volleyball.

Sororities, residence halls and off-campus organizations compete for traveling trophies in team and individual sports. Members of winning teams receive individual charms.

Membership in Women's Intramural Association is granted to all girls when they participate in the intramural program. Opportunities for service, leadership and a wide variety of activities are offered to members of WIA. Further information concerning women's intramurals can be obtained at the Women's Gym.

WOMEN'S INTERCOLLEGIATE SPORTS ASSOCIATION

The Women's Intercollegiate Sports Association (WISA) sponsors intercollegiate competition in fencing, field hockey, gymnastics, swimming, tennis, and volleyball. Each sport operates as a club with student leadership and a faculty advisor, who is a member of the Department of Physical Education for Women.

In addition to good academic standing, a medical examination and a small membership fee are required for participation in any club. Both competition and instruction (for those interested in the activity, but who do not feel adequately skilled for competition) are offered by each club. Further information concerning WISA and women's intercollegiate sports may be obtained at the Women's Gym.

ATHLETIC ORGANIZATIONS

Lettermen in the various sports have an organization called the "I" Club, which works to promote smooth working relationships between athletes and the Department of Athletics, and to recognize and present outstanding athletes to the students and faculty. They also promote the sale of football, basketball and wrestling programs.

Representatives from each class, chosen by interview, plus representatives from each residence group, Varsity "I" Club, GSB, Band and Cheer Squad make up Pep Council. The group seeks to promote student spirit in athletic activities.

The Cheer Squad, organized to promote team spirit, is a vital part of the athletic program. It sponsors numerous pep rallies during athletic seasons.

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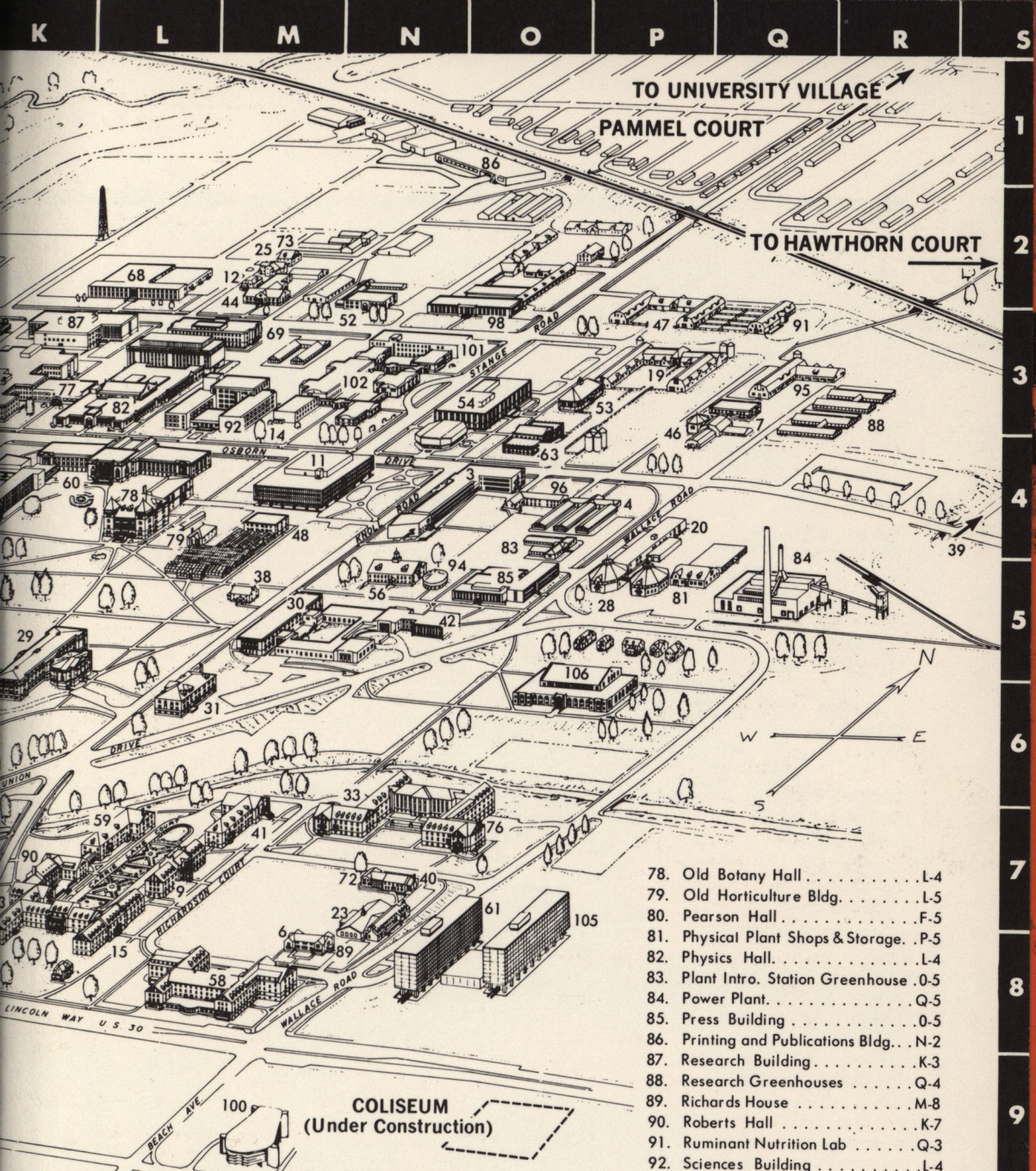
UNIVERSITY OFFICES

The President	117	Beardshear Hall
Vice President for Academic Affairs	111	Beardshear Hall
Vice President for Business & Finance	125	Beardshear Hall
Vice President for Information & Development	109	Morrill Hall
Vice President for Research	7	Beardshear Hall
Vice President for Student Affairs	118	Beardshear Hall
Student Admissions	104	Beardshear Hall
Scholarship & Loans	9	Beardshear Hall
Personnel	1	Beardshear Hall
Student Residence (Housing)	1211	Friley Hall
Extension Courses and Conferences	18	Curtiss Hall
Dean of Agriculture	123N	Curtiss Hall
Dean of Education		Fisher House
Dean of Engineering	104	Marston Hall
Dean of Home Economics	122	MacKay Hall
Dean of Sciences & Humanities	12	Beardshear Hall
Dean of Veterinary Medicine	200	Veterinary Administration
Dean of Graduate College	7	Beardshear Hall
Dean of University Extension	108	Curtiss Hall
Dean of Admissions & Records	110	Beardshear Hall
Director, Institute for Atomic Research	109	Office and Laboratory Bldg.



UNIVERSITY BUILDINGS

1. Aerospace Laboratory F-5
2. Agricultural Engr. Bldg. J-3
3. Agronomy Building N-4
4. Agronomy Greenhouse P-4
5. Alumni Hall. F-6
6. Andrews House M-8
7. Antigenic Laboratory. Q-4
8. Armory I-3
9. Barton Hall L-7
10. Beardshear Hall H-5
11. Bessey Hall. M-4
12. Bevier House. M-3
13. Beyer Hall D-5
14. Biomedical Engr. Bldg.. . . . . M-4
15. Birch Hall L-8
16. Buchanan Hall I-8
17. Campanile I-6
18. Carver Hall. G-6
19. Cattle Barn P-3
20. Central Stores Bldg. P-5
21. Chemical Engr. Lab G-4
22. Chemistry Hall. K-3
23. Child Development Bldg. M-8
24. Clyde Williams Field A-7
25. Coburn House M-2
26. Communications Bldg. J-2
27. Computer Lab. I-4
28. Crop Science Lab. P-5
29. Curtiss Hall K-6
30. Dairy & Food Industry Bldg.. . . . M-5
31. East Hall. L-6
32. Electrical Engr. Bldg. H-4
33. Elm Hall. N-7
34. Engr. Experiment Station F-5
35. Engineering Annex . . . . . G
36. English Office Building . . . . . H
37. Exhibit Hall . . . . . F
38. Farm House (Ag. Dean's Home) . M
39. Firemanship Training Bldg. . . . S
40. Fisher House. . . . . N
41. Freeman Hall . . . . . M
42. Food Technology Lab. . . . . N
43. Friley Hall C
44. Genetics Laboratory . . . . . M
45. Helser Hall C
46. Hog Barn and Pavilion. . . . . P
47. Horse Barns . . . . . P
48. Horticulture Bldg. & Greenhouse M
49. Hospital . . . . . E
50. Hub (Refreshments). . . . . J



COLISEUM
(Under Construction)

78. Old Botany Hall L-4
79. Old Horticulture Bldg. L-5
80. Pearson Hall F-5
81. Physical Plant Shops & Storage. . P-5
82. Physics Hall. L-4
83. Plant Intro. Station Greenhouse . 0-5
84. Power Plant. Q-5
85. Press Building 0-5
86. Printing and Publications Bldg. . . N-2
87. Research Building K-3
88. Research Greenhouses Q-4
89. Richards House M-8
90. Roberts Hall K-7
91. Ruminant Nutrition Lab Q-3
92. Sciences Building L-4
93. Service Building. I-4
94. Shattuck Theater N-5
95. Sheep Barn Q-3
96. Soil Testing Laboratory. 0-4
97. State Gymnasium C-6
98. Stange Memorial Clinic 0-3
99. Sweeney Hall G-4
100. Theater - Auditorium M-9
101. Veterinary Diagnostic Lab. N-3
102. Veterinary Medicine Quadrangle N-3
103. Welch Hall K-8
104. Westgate Hall B-5
105. Willow Hall. 0-8
106. Women's Gymnasium 0-6

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udging Pavilion. P-4
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he Knoll (President's Home) . . . J-8
andscape Architecture Bldg. . . . N-5
ibrary. J-4
inden Hall L-8
yon Hall K-7
lacKay Hall K-4
laple Hall N-8
larston Hall G-5
leat Laboratory. 0-4

64. Mechanical Engr. Lab. E-6
65. Mechanics Laboratory F-6
66. Memorial Union. H-7
67. Memorial Union Parking Ramp. . H-7
68. Metals Development Bldg. L-2
69. Metallurgy Building. M-3
70. Morrill Hall. I-5
71. Music Hall. G-6
72. Nickell House M-7
73. Norton House (Film Production) . M-2
74. NROTC Building. E-5
75. Nuclear Engr. Lab. F-4
76. Oak Hall. 0-7
77. Office & Lab. Bldg.. . . . . K-3

UNIVERSITY ADMINISTRATIVE OFFICES

OFFICE	TELEPHONE NUMBER
Agriculture Classification Office 121 Curtiss	4-2766
Dean of Students Staff Offices Fifth Floor Memorial Union	4-1020
Education Classification Office Nickell House	4-7021
Engineering Classification Office 112 Marston	4-3900
Financial Aids 9 Beardshear	4-2223
Student Employment	4-2223
Foreign Student and Visitor Services Osborn Cottage	4-1120
Government of the Student Body 57 Memorial Union	4-1585
Health Center	4-5801
Home Economics Classification Office 124 MacKay	4-1868
Hub Ticket Office	4-3027
Library Information Desk	4-4166
Memorial Union Main Desk	4-1031
Residence Department	
Director of Residence	4-5636
Married Housing	4-5360
Off-Campus Housing	4-2364
Single-Housing, Residence Halls	4-2900
Sciences and Humanities Classification Office 4 Beardshear	4-1522
Student Counseling Service 101 Building H	4-5056
Veterinary Medicine Classification Office 202 Veterinary Medicine Administration	4-1242